

20 December 2023

Direct Dial: 09 890 8056

To the Submitters

Tēnā koe

**NOTICE OF REQUIREMENT APPLICATION – NOTICE OF HEARING**

Notice of Requirement	Southwest Wastewater Treatment Plant
Address	372 Glenbrook Beach Road, Glenbrook
Requiring Authority	Watercare Services Limited
Proposed activity	To designate land at 372 Glenbrook Beach Road to enable the construction, operation and maintenance of infrastructure for wastewater treatment purposes.

The above application will be heard by Hearing Commissioners **Kitt Littlejohn (Chairperson), Mark Farnsworth and Helen Mellsop** at a hearing to be held as follows:

**Date: Wednesday 7, Thursday 8 and Friday 9 February 2024**  
(with Monday 12 February if required)

**Time: 9.30AM**

**Venue: Stevenson Room**  
**Franklin: The Centre**  
**12 Massey Avenue, Pukekohe, Auckland**

NOTE: some venues have restricted access at the main entrance such as stairs. If you require assistance with alternate access, please inform the Hearings Advisor prior to the hearing day.

The chair has directed that evidence is to be pre-circulated for this hearing. See the attached Direction. In accordance with the Direction, evidence is due to be received by the Hearings Advisor as follows:

<b>Key Dates for this hearing (for more information, see below)</b>	
Council S42a report available	Friday 12 January 2024, 5pm
Requiring Authority's evidence due	Friday 19 January 2024, by 12 noon
Submitters expert evidence due	Friday 26 January 2024, by 12 noon
Requiring Authority's supplementary evidence and legal submissions requested	Thursday 1 February 2024, by 12 noon
Submitter's non-expert evidence requested	Thursday 1 February 2024, by 12 noon
Appearance forms returned	Friday 26 January 2024, by 12 noon

You are invited to attend the hearing where the Hearing Commissioners will consider submissions in support of/or opposing the application. Attendance via MS-Teams is available on request, by contacting the hearings advisor by 12 noon Friday 26 January 2024.

Please note the commissioners may carry out a site visit, individually or together, either before, during or after the hearing which may involve them going on to the application site and, if necessary, submitters' sites. During the site visit, the commissioners will not speak to any of the parties directly about the application's merits.

The officer's report and accompanying information will be made available within 24 hours of receipt or as soon as is practicable and this can be found:

<https://www.aucklandcouncil.govt.nz/have-your-say/hearings/find-hearing/Pages/find-auckland-unitary-plan-hearing.aspx>

The following apply:

- (a) **The council** report will be available on the council website no later than 5pm on **Friday 12 January 2024**.
- (b) **The Requiring Authority** is required to provide all its briefs of evidence by **Friday 19 January 2024**. You will be advised once the evidence is available.
- (c) **Any submitter** proposing to call expert witnesses is required to provide briefs of evidence from those experts at least five working days before the hearing. An expert is a professional such as a planner, traffic engineer or similar.

To ensure this evidence is available on council's website at least 5 working days prior to the hearing, it is required by midday, **Friday 26 January 2024**.

The expert witness is required to provide:

- 1 hard copy of the evidence at the hearing
- 1 soft copy - briefs of evidence to be provided via email or on a data stick, each file should be less than 10Mb.

Any submitter who is providing a personal statement to read at the hearing, are encouraged to provide these electronically to the Hearings Advisor by midday, two working days prior to the hearing as well as bringing 1 copy to the hearing. This will allow for contactless exchange of evidence and enable parties, whether in attendance or participating virtually to view the material prior to the hearing. If you have not provided the statement in advance of the hearing, please bring 10 hard copies with you.

- (d) A short-written summary for briefs of evidence in excess of 10 pages is helpful. It is likely the commissioners will request that this at least is read at the hearing.
- (e) The council will make available all reports and evidence on its website within 24 hours of receipt or as soon as is practicable. The link to the website is:

<https://www.aucklandcouncil.govt.nz/have-your-say/hearings/find-hearing/Pages/find-auckland-unitary-plan-hearing.aspx>

- (f) Email will be the address for service for the applicant and submitters, unless advised otherwise.

- (g) If the hearing is held virtually, or you plan to attend virtually, please ensure your evidence is provided to the Hearings Advisor electronically before the hearing commences. The panel members will have already read your original submission and they will have that in front of them at the hearing.

Electronic copies of evidence can be sent to the Hearings Advisor at [DS-Hearings@aucklandcouncil.govt.nz](mailto:DS-Hearings@aucklandcouncil.govt.nz), Attn: Bevan Donovan

Please fill in the attached appearance form and return it to me by Friday 26 January 2024 if you would like to appear at the hearing, so that we can schedule your appearance and inform you of your approximate speaking time.

The safety and wellbeing of our customers, team members and communities in Auckland is important to us. If you are sick or have COVID-19 symptoms, please do not attend the hearing in-person.

For those participants who cannot attend in person or who wish to attend virtually, please let the Hearings Advisor know by Friday 26 January 2024 (or as soon as possible before the hearing) and they will send you a MS-Teams link prior to the hearing.

Please do not hesitate to contact me on 09 890 8056 if you have any questions in relation to this hearing.

Ngā mihi



Bevan Donovan  
**Kaitohutohu Whakawātanga**  
Hearings Advisor