

Rodney Local Board workshop programme

Date: 2 October 2024
Time: 10.00am – 2.15pm
Venue: Rodney Local Board Office, 3 Elizabeth St, Warkworth
Apologies: No apologies received

Local Board Services / Members only administrative time 9.45 – 10.00am					
Item	Time	Workshop item	Presenter	Governance role	Proposed outcome(s)
1	10.00 – 10.45am	Parks and Community Facilities monthly update Supporting information <ul style="list-style-type: none"> • Memo • Presentation • Memo - Proposed variation to 2024-2027 Customer and Community Services work programme • Work programme 	Geoffrey Pitman (Area Operations Manager) Genevieve McGirr (Work Programme Lead)	Oversight and monitoring	An opportunity to receive an update on parks and community facilities in Rodney
2	10.45 – 11.15am	Healthy Waters update – Muriwai Supporting information <ul style="list-style-type: none"> • Presentation 	Tom Mansell (Head of Sustainable Outcomes, Healthy Waters) Yasmin Hall	Keeping informed	An opportunity to receive an update from Healthy Waters - Muriwai

			(Relationship Advisor)		
3	11.15 – 11.45am	Shoreline Adaptation Plan update Supporting information <ul style="list-style-type: none">• Presentation	Lara Clarke (Principal Coastal Adaptation Specialist) Sage Vernall (Coastal Adaptation Specialist) Yasmin Hall (Relationship Advisor)	Keeping informed	An opportunity to receive and update on the Shoreline Adaptation Plan
	11.45 – 12.30pm	Break			
4	12.30 – 1.15pm	Warkworth Wastewater Pipeline Supporting information <ul style="list-style-type: none">• Memo	Ben Halliwell (Elected Member Relationship Manager)	Keeping informed	An opportunity to receive an update on the Warkworth wastewater pipeline
5	1.15 – 1.45pm	Cemeteries and Crematoria Bylaw and Code 2014 Supporting information <ul style="list-style-type: none">• Statement of proposal• Options report	Elizabeth Osborne (Senior Policy Advisor)	Keeping informed	An opportunity to discuss the Cemeteries and Crematoria Bylaw and Code 2014
6	1.45 – 2.15pm	Activation of parks, places and open spaces 2024/2025 Supporting information <ul style="list-style-type: none">• Memo	Sanjeev Karan (Activation Team Manager) Geraldine Wilson (Activation Advisor)	Keeping informed	An opportunity to receive an update on the Activation of parks, places and open spaces 2024/2025

		<ul style="list-style-type: none">• Draft activation programme Financial Year 2024-2025			
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Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (d) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.

RODNEY LOCAL BOARD UPDATE

To: Rodney Local Board

From: Geoff Pitman, Rodney Area Manager – Parks and Community Facilities

Date: 2 October 2024

Subject: Rodney Local Board – Parks and Community Facilities workshop

1. Introduction

The purpose of this workshop is to provide the Rodney Local Board with an update on service delivery for the month of August and present a proposed programme change memo.

2. Details

Rodney Local Board Service Delivery

Workshop purpose and outcome:

- to present the monthly report on service delivery for August
- to be available to respond to any questions from the local board
- present a proposed work programme change memo.

Key points/ highlights to note from the report include:

- contractor performance
- request for service
- project and operational delivery update
- proposed programme change.

Work that was initiated / completed during the reporting period include:

- capex programme update
- project status, and red flags.

Issues to raise and steps being taken:

- no current issues to raise.

3. Discussion and Officers Comments

To present the monthly report and a memo relating to a proposed programme change. Respond to any questions the local board may have regarding service delivery and the memo.

4. Recommendation/Action

This update is to provide the Rodney Local Board with information only.

5. Next Steps

Prepare a report for the upcoming business meeting for the proposed programme change.

Attachments:

- a) Memo – Proposed variation to 2024-2027 Customer and Community Services work programme
- b) March report



RODNEY

Local Board Report – August 2024

MAKING
GREAT PLACES
AUCKLANDERS LOVE
PARKS & COMMUNITY FACILITIES

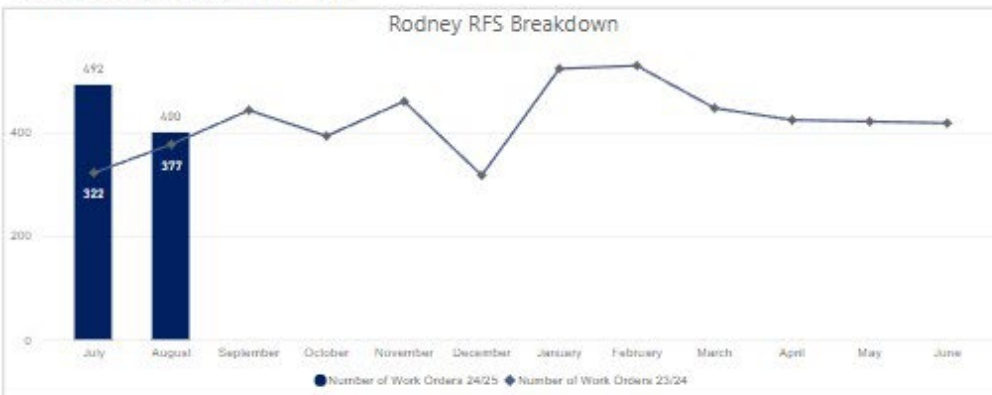


Spoonbills at Snells Beach

Request for Service Received

Total raised for FY24/25 YTD **892**

Rodney RFS Breakdown



*Only includes RFS that have resulted in a Work Order for action.

Breakdown of Top 5 Request for Service for August

Service Name	Number of Work Orders 24/25
Structure Maintenance and Repairs	62
Plumbing Maintenance Service	51
Electrical Maintenance Service	34
Carpentry Maintenance Service	30
Playground Repairs and Maintenance	29

Breakdown of Top 5 Request for Service FY24/25 YTD

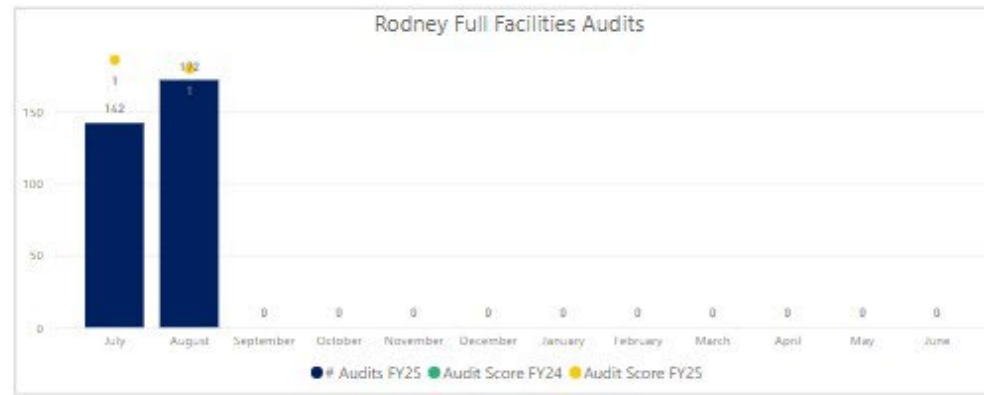
Service Name	Number of Work Orders 24/25
Structure Maintenance and Repairs	123
Plumbing Maintenance Service	111
Electrical Maintenance Service	78
Carpentry Maintenance Service	69
Furniture and Fixtures Maint and Repairs	52

COMMENTARY

The number of Requests for Service has declined this month however is still slightly above last year total. The majority of the Requests for Service relate to buildings. Green by Nature is still in formal performance management for this service with an improvement plan received and actions to correct this poor performance underway.

Audit Results

Rodney Full Facilities Audits



The highlights and lowlights of audits undertaken FY24/25 YTD are:

Highlights YTD

Building Maintenance
Response WO
Sportsfields
Streetscapes Green
Water Feature

Lowlights YTD

Furniture, Playgrounds & Recreational Equipment
Hard Surfaces & Paths

COMMENTARY

The audit result for the month has dropped compared with the July result. Green by Nature continues to be in formal performance management with an improvement plan received and actions being undertaken to address the performance concerns.

General Maintenance.

Rural roadside litter. The bag count for rural roads for this month is 83. The areas covered were Warkworth, Wharehine, Matakana, Whangaripo, Sandspit, Mathesons, Leigh, Mangawahi Road, Waiteitei Road, Run Road.

Rural roadside mowing. This is on target. No major issues.

Rural roadside spraying. On target. No major issues. The dryer weather is allowing more operational days for spraying.

Reserve mowing. No major issues other than 52 reserves having areas within them that are too wet to mow. This should start reducing dramatically now that the warmer weather is arriving otherwise everything is on target.

Gardens. Audits have revealed that some improvement is required within the Huapai triangle.

Cleaning. No significant issues.

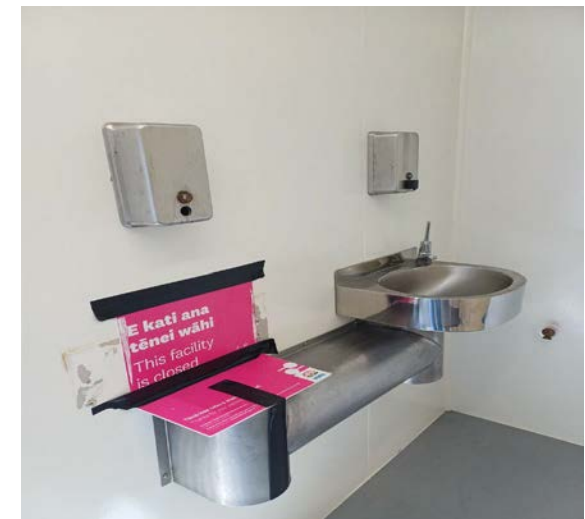
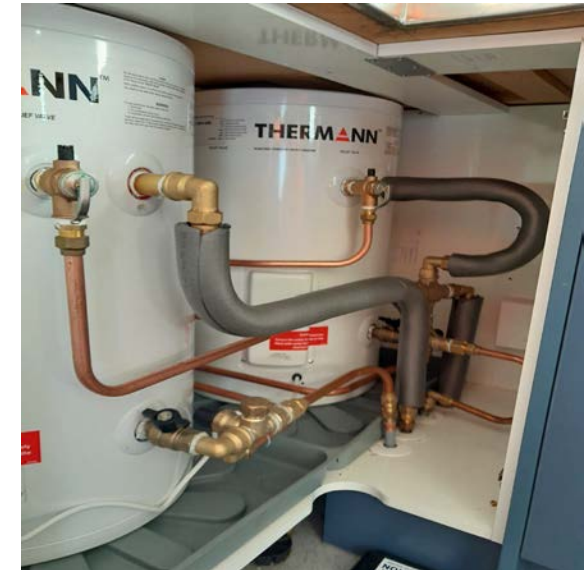
Litter bins. Audits of bins in the Huapai Kumeū area have highlighted an improvement in cleaning and painting. Our contractor is currently addressing this.

Reserve Litter. On target. There is a slight increase in amounts due to increased activity on the reserves.

Te Hana Toilets. We have ongoing issues with vandalism at the new toilets.

Kaukapakapa Hall. New high pressure water cylinders have been installed.

Wellsford Centennial Park. New line marking has recently been undertaken in the carpark.



Puhoi River Walkway – Community Plantings

Another 1000 plants went in the ground at Puhoi River Walkway with support from Whitebait Connection (WBC), Restore Rodney East and the Puhoi Community Forum. This was the second of two plantings. We used a regenerative technique after WBC identified the saline wedge for Inanga spawning last year (determined by the presence of inanga eggs). The site was cleared mechanically, no herbicides were used and compost loaded with cover crop seeds was spread by volunteers before planting. The cover crops selected will not smother the riparian plantings and will help suppress weeds whilst improving the soil health.



The richness of the compost and the new plants attracted a lot of Pukeko activity. This meant we had to return to replant the up-rooted grasses several times, eventually using weedmat pins to hold the rootball in place. (Shout out to Nick Harrison for his impromptu assistance)



2024 Plantings Completed – 2025 Planning begins



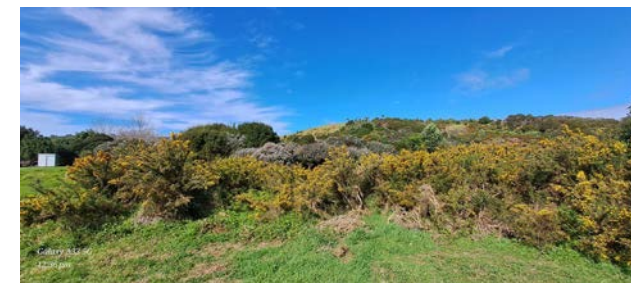
With a very successful 2024 planting season completed community groups are already looking ahead to next year.

Weedy gullies, streams and coastlines are being identified for future plantings in Helensville, Hoteo, Wellsford, Muriwai, Omaha, Matakana, Warkworth and Puhoi. Below are a couple of sites being scoped.



Above: Arum lilly infested stream behind Laly Haddon Place, Matakana

Below: Gorse infested site in South Omaha



ARBORICULTURE UPDATE

The cultivation of trees and shrubs

Scheduled and Notable Work

Street Pruning

- Huapai, Kumeū, Muriwai Beach, Omaha

Park Pruning

- None this month

Planting

- None this month

Noteworthy Work

- Riverhead – large Gum Tree removal

Compromised Gumtree at 52 Great North Rd, Riverhead

Treescape recently undertook the swift removal of a concerning gumtree in Riverhead. Disappointingly it had to be removed as its root plate had been moving and the targets nearby are very significant. A severe reduction in height would not suitably mitigate the hazard.

With it being a tree that is not climbable, Treescape used their timber saw implement on the arm of their large truck mounted crane. This gives them the ability to cut and hold several hundred tons worth of tree at roughly 30m distance.

When needed some human factors can be removed from tree work and the job can be completed in less than half of the time.

Planting from 2024

Parakai Ave
Kahikatia
(*Dacrycarpus dacrydioides*)



Turpin Rd
Titoki
(*Alectryon excelsus*)



Maintenance of high value ecological areas

Following a performance management process, the contract for delivery of maintenance (weed and pest control) in high value ecological assets in the local parks network was awarded to a locally-based Rodney company, Scrub Ecology, run by directors with a long association with this area.

A few Requests For Service (RFS) have come through, but winter has been quiet due to low wasp numbers. Weed control has not yet begun.

A 'start of season' agrichemical shed audit showed generally good practices. The supplier has a compliant / 'lower risk' glyphosate formulation on order.



Collaboration between the Local Parks ecological and community programmes amplifies outcomes at Woodcocks Kawaka Reserve

The Senior Ecological Specialist and the Rodney Community Ranger, met residents and volunteers at Woodcocks Kawaka Reserve to discuss how to best integrate efforts around possum and rat control.

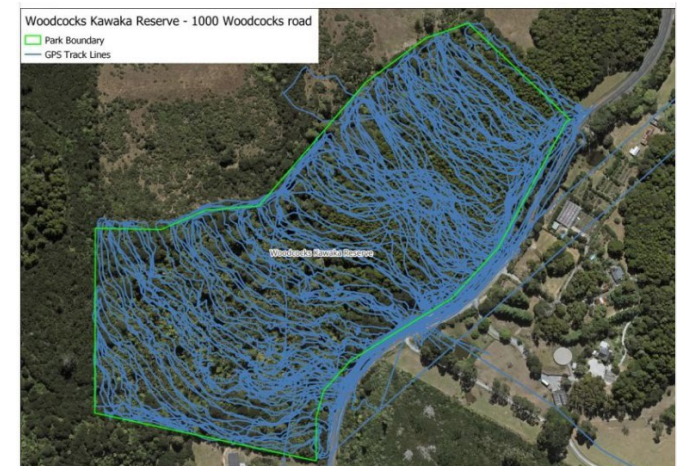
This reserve contains a population of kauri snails. Previous observations of rat predation led to contractors being deployed to undertake quarterly rat control. A new resident to this area has adopted the park and is doing more rat and possum control.

Reduced rat predation of kauri snails is being observed, although some pig predation and rutting was regrettably seen.

Regeneration of Kohekohe was also seen. Kohekohe is a secondary regrowth species that only regenerates in the shade. Flower panicles are very susceptible to possum browse. When seeds fall to the ground, they are very susceptible to rat predation.

Seeing Kohekohe seedlings confirms that rat and possum numbers are at least periodically at low densities.

Track logs from contractors undertaking weed control in this reserve at the end of last financial year are shown as blue lines (right).



Community Leasing

Community lease movements

No updates this month

Land Advisory

Land-owner applications received are assessed by Land Advisory Services and reviewed by Parks and Community Facilities staff. The board will be contacted for feedback in due course.

No new applications for landowner approval were **received** and allocated for staff review during August 2024.

One (1) new application for landowner approval was **approved** in August 2024:

- A contractor (on behalf of Watercare Services Limited) has obtained permission to occupy a section of Goodall Reserve and undertaken work to repair existing wastewater assets.



PROJECT DELIVERY – Completed projects

Area Toru LB: Rodney

Big Omaha Wharf seawall renewal

Stage 2 of the Big Omaha Wharf toilet renewal involved demolishing the existing toilet foundation and seawall and reforming a new rock seawall. The section of road at the seawall was renewed with planting, bollards and gravel top up.

- Cost: \$320,000
- Contractor: Mason Contractors
- Project Manager: Peter Bilton/Chris Moyne.





PROJECT DELIVERY – Work in progress

Area Toru LB: Rodney

Whangateau Hall Toilet Renewal

Work is underway to renew the toilet block and enhancement to the public domain at Whangateau Reserve.

The scope of work includes installation of a new Permaloo toilet block, upgrade to the water and wastewater systems and domain enhancement including bollard renewal and car park remarking.

Work is on track and due for completion by

- Cost: \$480,000
- Contractor: M Keoghan Contractors
- Project Manager: Peter Bilton/Chris Moyne.





PROJECT DELIVERY – Work in progress

Area Toru LB: Rodney

Kowhai Reserve Track SLIP – realignment of track

Kowhai Reserve track connection has been closed due to storm damage and a slip. The track has been realigned away from the SLIP with the old boxed steps removed and replaced with new staircase down to the bridge. Track is now open.

- Cost: \$114,000
- Contractor: Green by Nature
- Project Manager: Leigh Radovan.





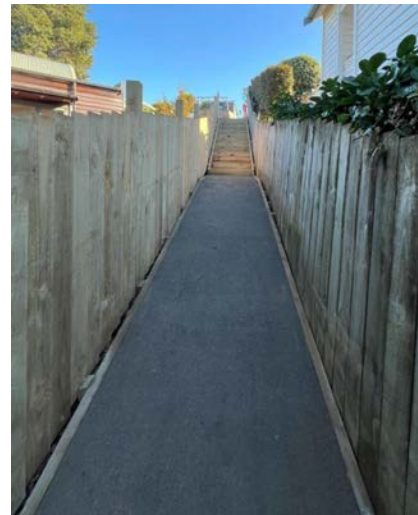
PROJECT DELIVERY – Work in progress

Area Toru LB: Rodney

Leigh Esplanade Track Repair

Due to storm damage the Leigh Esplanade track has been repaired from Kowhai Terrace through to Wonderview Road and is nearing completion. Work is also underway to complete detailed designs for repairing five of the bridges and staircase from Harbour View Road down to the beach for future work programmes.

- Cost: \$504,450
- Contractor: Plant Pro
- Project Manager: Leigh Radovan.



WORK PROGRAMME UPDATE

Minor Change

Projects affected by minor change over the previous month:

ID REF	Activity Name	Change
	2024/2025 Work Programme	No changes required
	2025/2026 Work Programme	Minor changes will be included in the proposed 2025/2026 to 2027/2028 work programme
	2026/2027 Work Programme	Minor changes will be included in the proposed 2025/2026 to 2027/2028 work programme

Substantial Change

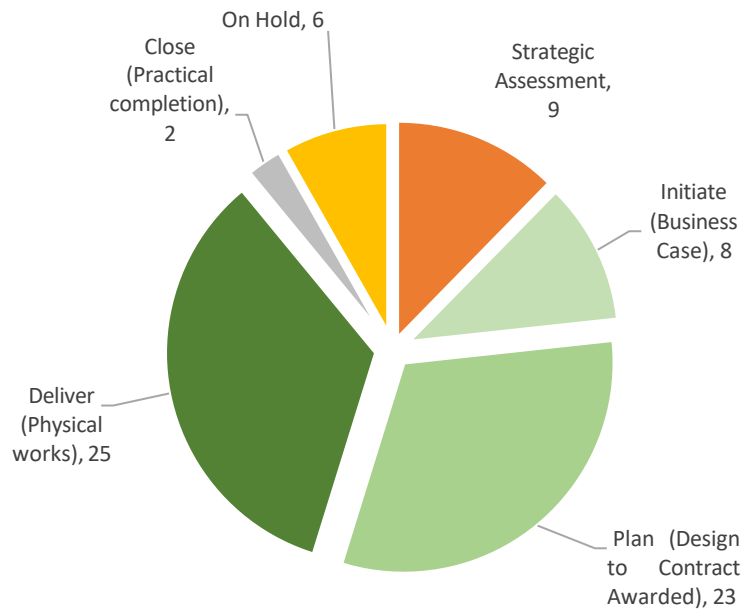
Projects affected subject to substantial change:

ID REF	Activity Name	Change
	2024/2025 Work Programme	Proposed change to the Mahurangi Community Building – memo and report to be presented in October.
	2025/2026 Work Programme	Substantial changes will be included in the proposed 2025/2026 to 2027/2028 work programme
	2026/2027 Work Programme	Substantial changes will be included in the proposed 2025/2026 to 2027/2028 work programme

NOTIFICATIONS PROJECT DELIVERY STATUS

Project Delivery

Annual work programme Local Board - Project Status



Notifications - Next Month

- Monitor grass growth for the spring flush
- Prepare for the upcoming summer and labour weekend
- Continue delivering capex projects
- Continue creating next years draft work programme
- Repair and turf damage caused over the winter period.

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects
				2024/2025 - Current year					
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline		Q1	Q2	Q3	Q4
Ahuroa Hall - refurbish facility	Plan	Green - On Track	Current status: Design in final stages and building consent application in progress. Next steps: Building consent approval.	Baseline					
				Forecast/Actual					
Coatesville Recreation Reserve - refurbish hall and renew open space assets	Deliver	Green - On Track	Current status: Additional fencing work to begin physical works late September 2024. Next steps: Complete tender package for building renewals and coordinate Glenmore Road pathway renewals outside the site boundary with Auckland Transport.	Baseline					
				Forecast/Actual					
Glasgow Park - develop toilet facilities	Plan	Green - On Track	Current status: A contract has been established for the wastewater system component of this deliverable. A tender is soon to be released for the toilet build. Next steps: Release a tender package to deliver the new toilet facility. Estimated investigation & design completion: June 2024. Estimated physical works commencement: October 2024. Estimated physical works completion: March 2025.	Baseline					
				Forecast/Actual					
Goodall Reserve - renew skate park and minor assets	Plan	Green - On Track	Current status: Project engineers and the skatepark designer are now refining the detail design. Next steps: Finalise detailed design. Estimated investigation and design completion: June 2024 Estimated physical works commenced: October 2024 Estimated physical works completion: June 2025	Baseline					
				Forecast/Actual					
Green Road - develop pathway connections	Deliver	Green - On Track	Current status: Bridge 3 and bridge 5 physical works contracts awarded. Next steps: Commence physical works. Estimated physical works commencement: October 2024. Estimated physical works completion: December 2025.	Baseline					
				Forecast/Actual					
Harry James Reserve - renew playspace, pathways, carpark and drainage	Plan	Green - On Track	Current status: Design complete. Deliver carpark this financial year. Next steps: Deliver playspace and reserve renewals next financial year. Estimated physical works commencement: October 2024 Estimated physical works completion: December 2025	Baseline					
				Forecast/Actual					

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects		
				2024/2025 - Current year				Q1	Q2	Q3	Q4
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline							
Helensville A & P Showgrounds - full facility renewal	Plan	Green - On Track	<p>Current status: Report being prepared for local board business meeting to obtain approval for the multi-year comprehensive renewal project. Boundary fencing renewal works completed. Draft Ecological Management Plan for the proposed wetland received for consultation.</p> <p>Next steps: Arrange an inspection walkover of the renewed boundary fencing with the adjoining property owners and showgrounds farm manager. Organise a consultation meeting with all stakeholders to provide feedback to the management plan for the wetland.</p> <p>Investigation and design completion for stage 1: January 2023.</p> <p>Estimate physical works commencement - Stage 1: October 2024.</p> <p>Estimated physical works completion - end of all stages: June 2029.</p>	Baseline							
				Forecast/Actual							
Helensville, 49 Commercial Rd - comprehensive renewal	Deliver	Amber - At Risk	<p>Current status: The library reopened Monday 1 July. The hall and mezzanine spoke are programmed to reopen Monday 5 August. The completion of the RSA is September 2024. The additional works includes a repaint of the exterior of the building complex.</p> <p>Next steps: Continue to progress the works to completion. Continue with fortnightly onsite meetings and regular communications with stakeholders.</p> <p>Investigation and design completion: September 2021.</p> <p>Physical works commencement: September 2022.</p> <p>Estimated physical works completion: July 2024.</p>	Baseline							
				Forecast/Actual							
Huapai Recreation Reserve - develop a site plan including the redevelopment of play network	Plan	Green - On Track	<p>Current status: The concept design for the carpark works package, including a high level estimate, has been completed. Staff will seek endorsement from the local board of this works package via a business meeting in October 2024.</p> <p>Next steps: Commence engagement with teens, skate and disability groups to help inform design requirements for skate and play networks. Concept design development for the skate and play networks will commence in new year after this initial engagement.</p>	Baseline							
				Forecast/Actual							
Huapai Triangle - develop neighbourhood park facilities	Plan	Green - On Track	<p>Current status: Concept design completed.</p> <p>Next steps: A report will be completed for local board presentation in August.</p> <p>Investigation and design completion: August 2024</p> <p>Physical works commencement: January 2025</p> <p>Estimated physical works completion: May 2025</p>	Baseline							
				Forecast/Actual							

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects					
				2024/2025 - Current year				Q1	Q2	Q3	Q4			
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline										
Kaukapakapa Hall - renew carpark accessways	Initiate	Green - On Track	Current status: Traffic management options in review. Consultation with NZTA in progress. Next steps: Agree on the preferred option with internal and external stakeholders. Investigation and design completion - September 2024 Physical works commencement - February 2025 Estimated physical works completion: - April 2025	Baseline										
				Forecast/Actual										
Kowhai Park - develop walkway/cycleway - stage 2	Plan	Green - On Track	Current status: A construction tender is closing in early July with final consent conditions still being finalised. Next steps: Establish a physical works contract and confirm a delivery programme. Investigation & design completion: April 2024. Estimated physical works commencement: November 2024. Estimated physical works completion: May 2025.	Baseline										
				Forecast/Actual										
Kowhai Park - reroute track	Deliver	Green - On Track	Current Status: Physical works has been completed. Practical completion will be completed in early September with the track opened back to the public. Next Steps: Close out project.	Baseline										
				Forecast/Actual										
Kumeu Arts Centre - refurbish building including entranceway reconfiguration	Deliver	Green - On Track	Current status: Some electrical improvements are planned to be completed within the arts center. Further external works, while intended, may be delayed. Next steps: Schedule a time with the center to complete the proposed electrical renewals. Estimated investigation & design completion: July 2024 (multi staged). Physical works commencement: March 2024 (initial stage). Estimated physical works completion: May 2026 (final stage).	Baseline										
				Forecast/Actual										
Leigh - remediate tracks	Deliver	Green - On Track	Current status: Stage one Physical works is nearing completion. Stage 2 works including the planning for the bridges and staircase down to the beach is in planning. Next steps: Stage One Physical works completed by 30 October 2024. Stage Two Planning is underway for bridges within Leigh coastal track with physical works will be in FY24/25 once resource consent has been lodged and approved.	Baseline										
				Forecast/Actual										
Leigh Village Reserve - develop local park	Initiate	Green - On Track	Current status: Report back to local board workshop to confirm way forward. Next steps: Specialist will be engaged to complete feasibility and cost to develop the skate park on its existing site.	Baseline										
				Forecast/Actual										

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects
				2024/2025 - Current year					
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline	Q1	Q2	Q3	Q4	
Mahurangi Community Building - comprehensive renewal	Deliver	Amber - At Risk	Current status: Progress on site has largely halted while we wait for building consent amendments to be processed and approved. Unfortunately these delays are not only having an impact on budget, but also delivery timeframes. Stakeholders are being kept informed on these issues and the Next steps: Continue to progress outstanding design issues and focus on delivering this outcome as soon as possible. Investigation and design completion - Complete Physical works commencement - Stage 2: April 2024 Estimated physical works completion: November 2024	Baseline					
				Forecast/Actual					
Mangakura - refurbish toilet block, renew carpark & minor assets	On Hold	Amber - At Risk	Project on hold. Investigate design complete. Procurement and delivery next financial year.	Baseline					
				Forecast/Actual					
Martins Bay Holiday Park - rebuild main amenities block	Strategic Assessment	Green - On Track	Current status: Business owner and holiday Parks and Accommodation staff to provide clear direction to allow for a designer to start concept plans for review. Next steps: Physical works currently is sitting in FY27.	Baseline					
				Forecast/Actual					
Martins Bay Holiday Park - renew fixed accommodation	Strategic Assessment	Green - On Track	Current status: Strategic assessment. Next steps: Scope of works.	Baseline					
				Forecast/Actual					
Martins Bay Holiday Park - replace rear amenities block	Plan	Green - On Track	Current status: Business owner and holiday Parks and Accommodation staff to provide clear direction to allow for a designer. Next steps: Physical works is sitting in FY26 and is a Risk Adjusted Project.	Baseline					
				Forecast/Actual					
Matheson's Bay - renew open space assets	Deliver	Green - On Track	Current status: Works are planned to start in October on the playground edging replacement. Next steps: Oversee works and ensure appropriate ground maintenance is carried out. Investigation & design completion: Completed. Physical works commencement: October 2023. Estimated physical works completion: December 2024.	Baseline					
				Forecast/Actual					
Mill Grove, Riverhead - renew pedestrian bridge	Initiate	Green - On Track	Current Status: Resource and building consent to be progressed. Next Steps: Gain consent approval. Estimated investigation & design completion: July 2024 Physical works commencement: Feb 2025 Estimated physical works completion: March 2025	Baseline					
				Forecast/Actual					

PROJECT DELIVERY

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				2024/2025 - Current year				Q1	Q2	Q3	Q4
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline							
Minor Capital works - Rodney	Deliver	Green - On Track	Current status: This project is a placeholder for urgent replacement and renewal of minor assets across Community Facilities in Rodney. Next steps: Liaise with Facility Managers for any works to be completed.	Baseline							
				Forecast/Actual							
Muriwai Village Green - renew open space assets & improve wheel play assets	Plan	Green - On Track	Current status: Lodge Resource Consent application. Next steps: Detail design	Baseline							
				Forecast/Actual							
Point Wells Foreshore Reserve - renew open space assets	Plan	Green - On Track	Current status: Awaiting approved resource consent. Next steps: Prepare building consent application.	Baseline							
				Forecast/Actual							
Point Wells Recreation Reserve - renew accessway & associated assets	Plan	Green - On Track	Current steps: Investigate design options and scope for renewal works. Next steps: Engage design consultant and price. Estimated investigation & design completion: November 2024 Estimated physical works commencement: February 2025 Estimated physical works completion: May 2025	Baseline							
				Forecast/Actual							
Port Albert Recreation Reserve – refurbish toilet and renew open space assets incl. grandstand	Deliver	Green - On Track	Current status: Physical works for stage 1 (Hardcourts and reserve enhancement) to begin early September. Next steps: Complete physical works for stage 1 and complete tender docs for stage 2 (Grandstand seismic upgrade) Investigation and design completion: Complete Physical works commencement: August 2024 Estimated physical works completion: November 2024	Baseline							
				Forecast/Actual							
Port Albert Wharf - renew open space assets	Deliver	Green - On Track	Current status: Blessing and pre-start booked for 3rd September. Next steps: Start physical works for other planned renewals on site. Investigation and design completion: Complete Physical works commencement: August 2024 Estimated physical works completion: September 2024	Baseline							
				Forecast/Actual							
Puhoi - renew community buildings	Plan	Green - On Track	Current status: Works are planned to now start in September. Next steps: Work will be monitored and managed through the remedial process. Estimated investigation & design completion: May 2024 Physical works commencement: September 2024 Estimated physical works completion: December 2024	Baseline							
				Forecast/Actual							

PROJECT DELIVERY

					Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects
					2024/2025 - Current year					
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline	Q1	Q2	Q3	Q4		
Puhoi Esplanade - renew pedestrian bridge	Initiate	Green - On Track	Current status: Physical works scheduled for Oct 2024 pending favourable ground conditions Next steps: Complete physical works. Investigation and design completion: Complete Physical works commencement: Oct 2024 Estimated physical works completion: Oct 2024	Baseline						
				Forecast/Actual						
Queen Street Accessway - replace bridge and walkway	Plan	Green - On Track	Current status: Detailed design drawings are now complete. Building consent granted. Next steps: Lodge resource consent. Tender physical works. Investigation & design completion: July 2024. Physical works commencement: September 2024. Estimated physical works completion: December 2024.	Baseline						
				Forecast/Actual						
Riverhead - develop toilet facilities	Strategic Assessment	Green - On Track	Current status: This project is currently back out for public consultation. A further options and recommendation report will be presented to the local board once the consultation process has completed. Next steps: Complete a recommendation report for a local board meeting. Investigation & design completion: June 2025. Estimated physical works commencement: To be determined. Estimated physical works completion: To be determined.	Baseline						
				Forecast/Actual						
Riverhead War Memorial Park - optimise play space, renew carpark and minor assets	Deliver	Green - On Track	Current status: Physical works underway to complete main project works. Tender negotiations are ongoing to deliver the skatepark. Next steps: Complete all remaining physical works, including the skatepark. Estimated physical works completion: December 2024	Baseline						
				Forecast/Actual						
Riverhead War Memorial Park - renew pavilion	Plan	Green - On Track	Current status: Building consent lodged. Next steps: tender physical works. Estimated investigation & design completion: August 2024. Estimated physical works commencement: November 2024. Estimated physical works completion: June 2025.	Baseline						
				Forecast/Actual						
ROD - Rodney - install shade amenities	Strategic Assessment	Green - On Track	Current status: Awaiting approved SADI. FY 25 is being planned for conducting provisional assessment study. Once SADI is received I will be able to plan the next steps. Next steps:	Baseline						
				Forecast/Actual						

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects		
				2024/2025 - Current year				Q1	Q2	Q3	Q4
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline							
Rodney - implement active recreation improvements	Deliver	Green - On Track	Current status: Resource consent requirements for Sandspit sand importation in progress. Next steps: Apply for resource consent. Estimated project completion: December 2024.	Baseline							
				Forecast/Actual							
Rodney - refurbish community buildings	On Hold	Amber - At Risk	Project on hold pending further site visits and refined scope of works.	Baseline							
				Forecast/Actual							
Rodney - renew coastal assets	Deliver	Green - On Track	Current Status: Sandspit and Buckleton Beach physical works to begin Sept 2024 Next Steps: Complete physical works and schedule works at Mathesons Bay. Progress consent at remaining site - Baddeleys Beach. Estimated investigation & design completion: Staggered to deliver multiple stages of works. Physical works commencement: April 2024. Estimated physical works completion: June 2025 Completed Sites - Snells Beach, Martins Bay, Warkworth Jetty.	Baseline							
				Forecast/Actual							
Rodney - renew minor open space assets	Deliver	Green - On Track	Current status: Fencing work in progress at Shoemith Reserve. Riverhead & Waimauku physical works to start late September.. Next steps: Further sites will see replacement fencing and bollards planned for next financial year. Estimated investigation & design completion: Staggered to deliver multiple stages of works. Physical works commencement: March 2022. Estimated physical works completion: May 2026.	Baseline							
				Forecast/Actual							
Rodney - renew sand fields	Initiate	Green - On Track	Current status: A confirmed programme for delivery is still being worked through. Next steps: Finalise delivery programme and award remaining contracts. Estimated investigation & design completion: August 2024 Physical works commencement: September 2025 Estimated physical works completion: November 2026	Baseline							
				Forecast/Actual							
Rodney - renew signage	Deliver	Green - On Track	Current status: Omeru map update in progress. Multiple site wayfinding work in progress (Edward Jonkers, Sarah Todd, Rosella Grove & Freshfields Rd) Birds Beach scoping in progress.. Next steps: Complete physical works. Estimated start date for next works: Sept 2024 Estimated physical works completion: May 2026	Baseline							
				Forecast/Actual							

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects			
				2024/2025 - Current year								
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline				Q1	Q2	Q3	Q4	
Rodney - renew sports asset components	Deliver	Green - On Track	Current status: Procurement for Huapai Domain artificial cricket turf renewal in progress. Next steps: Deliver physical works at Huapai Domain. Investigation and design completion: February 2023 Physical works commencement: November 2023 Estimated physical works completion: June 2027	Baseline								
				Forecast/Actual								
Rodney - renew toilet components	Initiate	Green - On Track	Current status: Warkworth toilet interior refurbishment scoping underway to brief design consultant. Next steps: Approve scope of works.	Baseline								
				Forecast/Actual								
Rodney - renew track & pathway networks - stage 1	Deliver	Green - On Track	Current status: A small renewal improvement is planned for delivery at Highfield Garden Reserve. This will be the last section of track needing improvements at this site. Next steps: Confirm final designs and obtain the required consents to complete the last section of renewal. Investigation & design completion: February 2023. Physical works commencement: April 2023. Estimated physical works completion: May 2026.	Baseline								
				Forecast/Actual								
Rodney - renew track & pathway networks - stage 3	Strategic Assessment	Green - On Track	This project will be scoped in financial year 2024/2025 on all tracks that require upgrading.	Baseline								
				Forecast/Actual								
Rodney - replace open space garden infrastructure & irrigation systems	Deliver	Green - On Track	Current status: Investigate and scope work for potential garden renewals. Next steps: Plan renewal work. Estimated investigation & design completion: Staggered to deliver multiple stages of works. Physical works commencement: December 2022. Estimated physical works completion: May 2026.	Baseline								
				Forecast/Actual								
Rodney - respond to storm damage - open space assets	Deliver	Green - On Track	Current status: Tree owner approval granted and consent application in progress. Next steps: Begin physical works once consent granted. Investigation and design completion: Complete Physical works commencement: August 2024 Estimated physical works completion: September 2024	Baseline								
				Forecast/Actual								

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects		
				2024/2025 - Current year							
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline				Q1	Q2	Q3	Q4
Rodney - respond to storm damage - tracks and pathways	Plan	Green - On Track	Current status: Complete schedules and tender documentation ready for tender next financial year: - Snells Beach - pathway support (200m south of the carpark) - Matakana Wharf Reserve - tracks - Brick Bay/Horseshoe Bay - track network - Campbells Reserve - tracks - Kowhai Reserve - walkways - Manuhiri Reserve - pathways - Hauiti Street - walkway cracks - Jeroboam Loop, Accolage Blvd - pathways Next steps: Start detailed designs and consents applications ready for next year's physical work programme.	Baseline							
				Forecast/Actual							
Rodney Holiday Parks - renew fixtures, fittings & equipment	Deliver	Green - On Track	Project is set aside for the holiday park managers to decide spend.	Baseline							
				Forecast/Actual							
Rodney Town Centre Revitalisation - implement centre plan - stage 2 - Warkworth	On Hold	Amber - At Risk	The Warkworth Town Centre Plan was adopted on 29 Nov 2023 RD2023/206 and has been placed on hold pending direction from the local board regarding the scope of this project.	Baseline							
				Forecast/Actual							
Rodney Town Centre Revitalisation - implement concept plan - stage 2 - Helensville	Deliver	Green - On Track	Current status: Auckland Transport encroachment license and land owner approval pending. Next steps: Tender physical works. Investigation and design completion: August 2024 Physical works commencement: October 2024 Estimated physical works completion: February 2025	Baseline							
				Forecast/Actual							
Sandspit - refurbish historic buildings	Deliver	Green - On Track	Current status: Renewal works on the old school house has been achieved. Further discussion is needed on how best to approach urgent works on the historic headmasters cottage. Next steps: Work through a solution for the cottage heritage building. Investigation & design completion: Partially complete Physical works commencement: February 2024. Estimated physical works completion: April 2026.	Baseline							
				Forecast/Actual							
Sandspit Wharf - refurbish managers house	Initiate	Green - On Track	Current status: Detailed design for building consent in progress. Next steps: Submit for building consent.	Baseline							
				Forecast/Actual							
Shelly Beach Reserve - renew play spaces & minor assets	Close	Green - On Track	Project completed June 2024.	Baseline							
				Forecast/Actual							

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects		
				2024/2025 - Current year				Q1	Q2	Q3	Q4
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline							
Shoemith Hall - refurbish facility	On Hold	Amber - At Risk	This project is currently on hold while a transition of project manager is undertaken. Further investigation and scoping work will get underway during August 2024.	Baseline							
				Forecast/Actual							
Sinclair Park - rebuild pavilion	On Hold	Amber - At Risk	Current status: Initial layout concepts and service assessments are being completed and have been sent out to the community groups for comment. Next steps: Progress concept designs and stakeholder engagement. Investigation & concept design completion: June 2024. Estimated physical works commencement: To be advised. Estimated physical works completion: To be advised (once commencement date is agreed).	Baseline							
				Forecast/Actual							
Snells Beach - renew open space assets	Strategic Assessment	Green - On Track	Current status: To be planned in conjunction with Whisper Cove coastal protection works - currently pending ecological report and community engagement. Next steps: Review report finding and plan and scope works with community engagement.	Baseline							
				Forecast/Actual							
Sussex Terrace, Riverhead - develop greenway plan	Plan	Green - On Track	Current status: Both the resource consent and heritage authority approval application have been lodged. Final designs will be released for tender in October. Next steps: Confirm and approve final designs. Estimated investigation & design completion: May 2024 Estimated physical works commencement: February 2024 Estimated physical works completion: June 2025	Baseline							
				Forecast/Actual							
Te Hana Reserve – rebuild playground and renew open space assets	Plan	Green - On Track	Current status: Undertaking community consultation ends early September 2024 Next steps: Revise concept if required to address community input and gain local board approval of concept.	Baseline							
				Forecast/Actual							
Ti Point Road - refurbish toilet block and park structures	Close	Green - On Track	Current status: This project was completed in August 2025	Baseline							
				Forecast/Actual							
Waimauku Memorial Hall - renew heritage facility - stage 2	Plan	Amber - At Risk	Current status: Detailed design to be finalised including seismic strengthening to the pile foundations. Next steps: Receive final design for review. This project is being undertaken in collaboration with Heritage. Estimated investigation and design completion: February 2025 Estimated physical works commencement: October 2025 Estimated physical works completion: May 2026	Baseline							
				Forecast/Actual							

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects			
				2024/2025 - Current year				Q1	Q2	Q3	Q4	
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline								
Warkworth Library Building - remediate structural components	Plan	Green - On Track	Current status: Design to be updated for the seismic strengthening now required. Delivery has been deferred to financial year 2025/2026 in the revised works programme. Next steps: Complete detailed design. Lodge building consent. Estimated investigation and design completion: October 2024 Estimated physical works commencement: August 2025 Estimated physical works completion: December 2025	Baseline								
				Forecast/Actual								
Warkworth Showgrounds - renew sand fields 1, 2 & 3	Deliver	Green - On Track	Current status: Renewal of No. 3 sand field completed and handed back for play May 2024. Renewal of No. 1 & 2 sand fields deferred in revised work programme to financial year 2025/2026. Next steps: Programme next stage of physical works to commence in October 2025. Investigation and design Completion: May 2023 Physical works commencement: January 2024 Estimated physical works completion: March 2027	Baseline								
				Forecast/Actual								
Warkworth, 14 Baxter Street - remediate carpark - stage 2	Plan	Green - On Track	Current status: Planned roofing and entry foyer renewal designs are progressing well. A seismic assessment provided satisfactory results and the structure should not require further remedial works. Next steps: Proceed with detailed design processes towards approval and consent obtainment. Estimated investigation and design completion: Staged. Stage one July 2024. Estimated physical works commencement: December 2025. Estimated physical works completion: To be determined.	Baseline								
				Forecast/Actual								
Waterloo Reserve Milldale - develop playspace and toilet provision	Initiate	Green - On Track	Status Overview : Investigation and design budget allocated for 2024 / 25. Review project status and develop a project delivery process. Next Steps : Engage professional services for investigation, design and consenting.	Baseline								
				Forecast/Actual								
Wellsford Centennial Park - renew major assets	Plan	Green - On Track	Current status: The hardcourt renewal work has been deferred for a year. A successful tender process identified a competent local contractor, however budget overruns for the current financial year has seen the planned renewal delayed. Next steps: Complete the required undergrounding of the power in advance of the larger works next year. Investigation & design completion: Staged. First stage December 2023. Physical works commencement: October 2024. Estimated physical works completion: June 2029.	Baseline								
				Forecast/Actual								

PROJECT DELIVERY

				Initiate	Preliminary design	Detailed Design	Tender Process	Construction	Defects			
				2024/2025 - Current year								
Activity Name	Sentient Phase	RAG	Local Board Commentary	Timeline				Q1	Q2	Q3	Q4	
Whangateau Holiday Park - deliver an all accessible rear amenity block	On Hold	Amber - At Risk	<p>Current status: Engage with business owner and holiday Parks and Accommodation staff to complete concept design with clear direction.</p> <p>Next steps: Conducting site investigations once the scope of works is clarified. Simultaneously, we plan to engage with a designer to ensure a seamless transition into the detailed planning stage.</p> <p>Asbestos team needs to carry out a building assessment.</p>	Baseline								
				Forecast/Actual								
Whangateau Holiday Park - replace caravans	Plan	Green - On Track	<p>This project is bundled.</p> <p>Business owner and holiday Parks and Accommodation staff manage the ordering of their needs.</p>	Baseline								
				Forecast/Actual								
Whangateau Reserve - rebuild toilet blocks, renew waste water system & renew hall roof	Deliver	Green - On Track	<p>Current status: Physical works for toilet block and reserve enhancement underway.</p> <p>Next steps: Complete physical works.</p> <p>HALL TOILET BLOCK</p> <p>Investigation and design completion: June 2023</p> <p>Estimated physical works commencement: July 2024</p> <p>Estimated physical works completion: September 2024</p>	Baseline								
				Forecast/Actual								

Memorandum

2 October 2024

To: Rodney Local Board

Subject: Proposed variation to 2024-2027 Customer and Community Services work programme – changes to various projects

From: Aaron Pickering - Senior Project Manager, Parks and Community Facilities
Genevieve McGirr - Work Programme Lead - Parks and Community Facilities

Purpose

1. To update the local board and seek support for a proposed variation to the 2024-2027 Customer and Community Services work programme by way of variation to seven approved renewal projects.

Summary

2. The Mahurangi Community Building – comprehensive renewal project (ID 20549) was approved by the Rodney Local Board on 19 July 2018 (RD/2018/86).
3. The project has encountered significant construction challenges requiring significant additional budget to rectify and complete all work.
4. Without additional funding the project cannot be completed leaving the building unavailable for service provision.
5. Variations to the 2024-2027 Customer and Community Services work programme are proposed to fund the shortfall through the re-prioritisation and deferral of future years capex funding for six approved renewal projects:
 - a) KMH - Helensville A&P Showgrounds - full facility renewal (ID 30605).
 - b) KMH - Muriwai Village Green - renew open space assets & improve wheel play assets (ID 30608).
 - c) KMH - Riverhead War Memorial Park - renew pavilion (ID 30612).
 - d) KMH - Waimauku Memorial Hall - renew heritage facility - stage 2 (ID 30863).
 - e) ROD - Rodney - refurbish community buildings (ID 40308).
 - f) WF - Te Hana Reserve – rebuild playground and renew open space assets (ID 32154).
6. There is no proposed reduction in total budget allocation for the projects recommended for deferral. Allocation of budget in future financial years will need to be considered as part of the work programme development and approval process.

7. Subject to local board feedback, a report will be presented with a recommendation to vary the 2024–2027 Customer and Community Services work programme and staff will complete the required contract variations to enable the Mahurangi Community Building renewal project to progress to completion.

Context

8. The Mahurangi Community Building – comprehensive renewal project (ID 20549) is currently in the delivery stage. A number of unplanned discoveries and required changes need additional budget allocation to be addressed.
9. The project was approved by the Rodney Local Board on 15 June 2017 (RD/2017/102) with an initial focus on improving working conditions for library staff.
10. The initial project scope included improving heating and reconfiguring the working spaces in both the library and upper mezzanine floor. A more detailed outline of known issues and concerns requiring renewals included:
- Library interiors – refresh of décor
 - Lighting and electrical - improved provision
 - Painting all building surfaces
 - Roof structure water ingress - Investigation and treatment
 - Seismic deficiencies – identification and correction. Identify and correct any seismic deficiencies.
11. A decision was made to undertake the work in two stages. The first stage to complete heating, electrical, and other non-consented works, then a second stage to undertake the larger consented works.
12. In April 2020 the project went on hold due to COVID-19. It was restarted in August 2020 with an initial cost estimate of \$1.2 million. At this point there was an indication that costs would likely increase as detailed design work on the planned second stage had yet to commence.
13. Following completion of the detailed design, the financial year 2021/2022 local board work programme included a total cost for the works of \$2 million. The first stage of work was undertaken late 2021, while the library and community centre remained open. During this time ongoing detailed design for the second stage was undertaken that included lifting the buildings seismic rating from 55 per cent to 67 per cent.
14. The estimated total cost for the works increased to \$2.3 million in the 2023/2024 work programme. The actual spend for the year ended June 2023 was \$443,000 with \$1.9 million budget remaining. In April 2024 a contract was awarded to Cape Construction for \$1.6 million. The remaining budget was estimated to cover other project related costs required to deliver the project. The planned completion date was September 2024.

Approved work programme	Actual spend (cumulative)	Budget remaining	Total project cost
2021/2022	\$168,943	\$1,859,437	\$2,028,380
2022/2023	\$391,280	\$1,606,246	\$1,997,526
2023/2024	\$443,069	\$1,875,723	\$2,318,792

2024/2025	\$904,792	\$1,414,000	\$2,318,792
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15. Once construction started further issues were discovered and additional budget is now required to address these.

Discussion

Mahurangi Community Building – comprehensive renewal

16. During the deconstruction stage of this project a significant number of construction challenges emerged. Almost all of the issues have required professional services to review, design and instruct change.

Building consents

17. Three building consent amendments have been made to approve revised construction plans. Each of the amendments have impacted on the programme with one consent amendment process requiring works to largely stop on site for a month.

Revised project scope proposed

18. Most building elements have been impacted by the various discoveries and subsequent design changes, including changes to structural, fire, and mechanical systems.
19. The planned like-for-like replacement of the roofing iron was halted once decayed timber and failing bracing elements were uncovered. This has resulted in a significant variation to the project scope impacting both the physical works duration and budget.
20. High level estimates have been prepared to establish the likely final cost to deliver the project. The additional budget sought for this project is \$2.13 million. This figure includes the following variations to the project scope:

Item	Action required
Roof structure	<ul style="list-style-type: none"> Redesign including installation of 370 bracing plates to the rafter connecting points. Substantive replacement of water damaged or decayed timber purlins and rafters across the main roof Design and consent approval change to flat roof structure due to pitch and ventilation issues.
Library and gym	Windows and fan extraction cowlings replacement
Library - block wall failings	Upgrade to seismic design
Library heating system	Upgrade due to inadequate scoped/ planned design
Library flooring surfaces	Replacement - originally deemed suitable to continue with but now found to have water/sun damage
Main internal wall	Redesign and reconstruction

Gym wall linings	Replacement due to fire compliance
Exterior wall linings	Replacement with new cavity system – originally planned to be retained but found to be unsuitable and failing
Internal wall linings	Replacement due to fire compliance / inadequate fixing detail and structural connections. Fire compliant linings to be added
Office and mezzanine	Improved layout changes
Mezzanine balustrade	Redesign of system due to inadequacy of the comparable replacement
Access control systems	Addition to internal doors to provide staff safety. Not in original scope
Building security systems	Addition including additional alarm, mechanical doors, and wider camera monitoring
Surfacing and component renewals	Complete to lift the visual impression of the wider facility. These include new bathroom fitouts, concealing surface mounted services, further flooring surface replacement and concealment of internal cinderblock walls
Extension of contracted time costs	<ul style="list-style-type: none"> • physical works contract • additional lease • hireage • security systems required to maintain the site.

Financial Implications

21. A variation to the 2024–2027 Customer and Community Services work programme is recommended to fund the additional budget required to complete the required renewal works at Mahurangi Community Hall.

Current approved budget	Total budget required	Budget shortfall
\$2,318,792	\$4,448,792	\$2,130,000

22. When the project is completed we will be able to submit an application for some of the budget shortfall to the council's central risk fund . The central risk fund is a regional budget used to cover unexpected project costs.
23. The proposed variation identifies projects in financial year 2025/2026 of the work programme. The majority of projects in financial year 2024/2025 are either underway or have contractual commitments in place.
24. The budget shortfall for Mahurangi Community Hall comprehensive renewals can be funded by reprioritisation of work programme projects and to defer budgets from projects which are not yet committed or underway.
25. The following six projects have been identified as being suitable for deferral (refer to Attachment A for further details):
- a) **KMH - Helensville A&P Showgrounds - full facility renewal (ID 30605)**

- Defer \$120,000 from financial year 2025/2026 into financial year 2027/2028+
 - b) **KMH - Muriwai Village Green - renew open space assets & improve wheel play assets (ID 30608)**
 - Defer \$690,000 from financial year 2025/2026 into financial year 2027/2028+
 - c) **KMH - Riverhead War Memorial Park - renew pavilion (ID 30612)**
 - Defer \$300,000 from financial year 2025/2026 into financial year 2027/2028+
 - d) **KMH - Waimauku Memorial Hall - renew heritage facility - stage 2 (ID 30863)**
 - Defer \$370,000 from financial year 2025/2026 into financial year 2027/2028+
 - e) **ROD - Rodney - refurbish community buildings (ID 40308)**
 - Defer \$400,000 from financial year 2025/2026 into financial year 2027/2028+
 - f) **WF - Te Hana Reserve – rebuild playground and renew open space assets (ID 32154)**
 - Defer \$250,000 from financial year 2025/2026 into financial year 2027/2028+.
26. There is no proposed reduction in total budget allocation for the projects recommended for deferral.
27. Allocation of budget in future financial years will need to be considered as part of the work programme development and approval process.

Next steps

28. A report will be presented to the Rodney Local Board with a recommendation to vary the 2024–2027 Customer and Community Services work programme as detailed in this memo.
29. Subject to local board approval, staff will complete the required contract variations to enable the project to continue unimpeded and without further delays.

Attachments

Attachment A – Proposed variation to 2024 - 2027 Customer and Community Services work programme

Attachment A – Proposed variation to 2024 - 2027 Customer and Community Services work programme

ID #	Activity Name	Activity Description	Activity Benefits	Further Decision Points for LB	LB Plan Outcomes	Estimate completion date	Budget Source	FY23/24 & prior budget (actual)	FY24/25	FY25/26	FY26/27	FY27/FY28+	Total Cost
20549	WW - Mahurangi Community Building - comprehensive renewal	Reconfigure the library mezzanine floor to enable storage access from the library and renew the heating system. Renew the toilet facilities to ensure they are compliant with current building standards. Investigate and remediate water-tightness issues identified. Deliver recommendations identified in the seismic assessment. FY19/20 - detailed design, planning and consenting FY20/21 to FY27/28 - physical works Risk Adjusted Programme (RAP) project	Maintaining current service levels.	No further decisions are anticipated.	2023RD3 - Our community	Estimated project completion June 2028	ABS: Capex - Local Renewal	\$904,792	\$80,000	\$450,000 \$2,580,000	\$200,000	\$684,000	\$2,318,792 \$4,448,792
30605	KMH - Helensville A & P Showgrounds - full facility renewal	Renew assets on site as identified in the recent site assessment including the drainage, electrical services, building infrastructure, all accessibility to the toilet block and open space areas. FY21/22 - investigation and assessments. FY22/23 - design and scoping. FY23/24 to FY30/31 - deliver physical works. Risk Adjusted Programme (RAP) project	Maintaining current service levels.	No further decisions are anticipated.	2023RD3 - Our community	Estimated project completion June 2031	ABS: Capex - Local Renewal	\$384,663	\$1,000	\$200,000 \$80,000	\$380,000	\$2,409,000 \$2,529,000	\$3,374,663
30608	KMH - Muriwai Village Green - renew open space assets & improve wheel play assets	In collaboration with the community, upgrade the skate facility, renew the courts, carpark and associated landscaping. Investigate the open space assets and develop a scope of works to renew the identified assets requiring remediation to ensure the site is a more functional community space for all ages. FY22/23 - investigation, consultation and design. FY23/24 to FY25/26 - deliver physical works. Risk Adjusted Programme (RAP) project Funding Contribution: \$300,000 - LDI Capex	Improving current service levels.	No further decisions are anticipated.	2023RD3 - Our community	Estimated project completion June 2026	ABS: Capex - Local Renewal, LDI - Capex	\$127,621	\$130,000	\$890,000 \$200,000	\$0	\$0 \$690,000	\$1,132,121
30612	KMH - Riverhead War Memorial Park - renew pavilion	Renew the pavilion building within the park including addressing the asbestos which has been identified to ensure the facility is a safe and healthy environment for the user groups. FY21/22 - investigation and design FY22/23 to FY25/26 - deliver physical works Risk Adjusted Programme (RAP) project	Maintaining current service levels.	No further decisions are anticipated.	2023RD3 - Our community	Estimated project completion June 2026	ABS: Capex - Local Renewal	\$93,006	\$25,000	\$327,000 \$27,000	\$0	\$0 \$300,000	\$445,006

30863	KMH - Waimauku Memorial Hall - renew heritage facility - stage 2	Deliver the remaining works identified to complete the renewal of this heritage facility. FY22/23 - investigation, design and commence physical works FY23/24 to FY27/28 - continue physical works Risk Adjusted Programme (RAP) project	Maintaining current service levels.	No further decisions are anticipated.	2023RD4 - Our places	Estimated project completion June 2028	ABS: Capex - Local Renewal	\$175,704	\$45,000	\$521,600 \$151,600	\$500,000	\$500,000 \$870,000	\$1,742,304
40308	ROD - Rodney - refurbish community buildings	Investigate recommended refurbishment works identified in the building assessments including accessibility aspects. Provision for 3 phase power outlets with isolated switches will also be assessed for delivery to support emergency services requirements. Pending the extent of works scoped for each site, the physical works stage may be delivered as a stand alone project. Sites to be investigated are: Wainui Hall, Leigh Library, Kumeu Community Centre, Leigh Hall, Glasgow Hall, Helensville War Memorial Hall, Kaukapakapa Memorial Hall, South Head Hall, Te Hana Reserve Hall, Kourawhero Hall, Pakiri War Memorial Hall, Ranfurly Hall, Tauhoa Hall, Whangaripo Hall and Whangateau Hall. FY23/24 - investigate, scope and design FY24/25 to FY27/28 - deliver physical works Risk Adjusted Programme (RAP) project	Maintaining current service levels.	No further decisions are anticipated.	2023RD3 - Our community	Estimated project completion June 2028	ABS: Capex - Local Renewal	\$5,279	\$5,000	\$550,000 \$150,000	\$300,000	\$930,000 \$1,330,000	\$1,790,279
32154	WF - Te Hana Reserve – rebuild playground and renew open space assets	Develop a concept plan with delivery options for the play assets in Te Hana which recommends relocating the existing playground into Te Hana Reserve in close proximity to the Te Hana Hall and toilets. Reinstall the playground site and install a half pipe skate ramp and furniture, including remarking the basketball court, providing an active recreation area for older kids to enjoy. To complement the new playground in the Te Hana Reserve, furniture, connector paths and a shade sail will be delivered, providing a safe active recreation area for younger kids to enjoy next to the playing field. The physical works stage of this project is subject to local board approving the concept design and recommendations. FY22/23 - investigation and design FY23/24 - consultation and consenting FY24/25 to FY26/27 - deliver physical works. Risk Adjusted Programme (RAP) project. Funding Contributions: \$200,000 - LDI Capex	Improving current service levels.	No further decisions are anticipated.	2023RD3 - Our community	Estimated project completion June 2027	ABS: Capex - Local Renewal, LDI - Capex	\$43,785	\$20,000	\$406,215 \$156,215	\$180,000	\$0 \$250,000	\$650,000

Memorandum

2 October 2024

To: Rodney Local Board

Subject: Project updates - Warkworth Growth Servicing Wastewater

From: Michael Zhou – Project Manager, Watercare Services Limited

Purpose

1. The purpose of this memo is to provide project updates following the May 2024 meeting with the local board. Key topics include the alternative laydown area for project construction, the proposed traffic management strategy for Great North Road, and ongoing engagement with the One Mahurangi Business Association regarding the Southern Branch sewer pipe route selection.

Summary

Northern Branch Sewer:

2. Following discussions from the last local board meeting on 8 May 2024, Watercare held a site visit on 28 May 2024 with local board member Tim Holdgate, Mahurangi Sport and Recreation Board president Mark Illingworth, and chair Graham Buchs. The purpose was to review alternative options for the construction laydown area.
3. During the site visit, all parties agreed that an area within Kowhai Reserve would be a more suitable option for the construction laydown area, removing the need to use the Kowhai Park car park (next to Hill Street intersection) and Shoemith Reserve.
4. Watercare is currently seeking access approval for the alternative laydown area. A portion of the proposed area is under the administration of the Department of Conservation, while the rest falls under Auckland Council's jurisdiction.
5. Regarding construction planning for Great North Road, Watercare proposes a full road closure for Temporary Traffic Management during the wastewater pipe installation. Compared to maintaining one lane for public traffic, a full closure would reduce construction time by about 50 per cent and cut costs by 16 per cent based on the high-level estimation.
6. Watercare has engaged with Auckland Transport regarding the full road closure. Auckland Transport Impact Assessment is required to evaluate the effect of the closure on public traffic and the local community, with completion expected by the end of October 2024.

Southern Branch Sewer:

7. On 14 August 2024, an Engineering Workshop was held at the Warkworth Hotel. Watercare engineers met with representatives from the One Mahurangi Business Association and their engineering team to discuss potential route options for the Southern Branch sewer. Watercare presented its preferred option, followed by One Mahurangi's presentation of two alternative options.
8. Further assessments of the options are required, and consenting assessments and geotechnical investigations are being conducted to confirm feasibility.
9. The final preferred pipe route is expected to be selected in November 2024 and formally approved by the Watercare Board in December 2024.

Context

10. Watercare is a council-controlled organisation of Auckland Council, responsible for the provision of potable (drinking) water and wastewater services in Auckland. Watercare continually reviews its activities, identifying the need for infrastructure maintenance, replacement and upgrade, as well as initiating new infrastructure projects to ensure it meets its customers' needs, business objectives and statutory requirements.
11. The Warkworth Growth Servicing Wastewater project aims to offer wastewater servicing to current and future development zones in the Warkworth area. The pipeline starts from Showgrounds Park and ends at the Lucy Moore Wastewater Pump Station (Please refer to Attachment, Picture 1). Additionally, it seeks to minimise overflows within the existing wastewater network. Notably, the project is a crucial component of the broader Warkworth Growth Wastewater Scheme.

Construction Laydown Area

12. Following discussions at the last local board meeting, Watercare held a site visit on 28 May 2024 with local board member Tim Holdgate, Mahurangi Sport and Recreation Board president Mark Illingworth, and chair Graham Buchs to discuss alternative options for the construction laydown area.
13. During the site meeting, it was agreed that the Warkworth Showground site is necessary and inevitable for the pipe construction. Member Holdgate, Mr Illingworth and Mr Buchs expressed their concern about the disruption to the showgrounds, and the project team committed to minimizing the construction footprint and restoring the area to its original condition post-construction.
14. An alternative location for the construction site and laydown area was also identified (refer to Attachment, Pictures 2 and 3). This site, located south of the Transport Hub, features an existing hardstand area concealed behind trees and bushes. Using this location eliminates the need to occupy the Kowhai Park car park and Shoemith Reserve near the Hill Street intersection.
15. Watercare will continue to work on the landowner approval process over the next few months. It is noted that a small portion of the land in the middle of the proposed site is under the administration of the Department of Conservation, while the remainder falls under Auckland Council's jurisdiction.

Temporary Traffic Management on the Great North Road

16. Based on the construction methodology and planning for the Northern Branch Sewer, Watercare is proposing a 24x7 full road closure temporary traffic management during the wastewater pipe construction period. The main reason for this was the limited working space on the Great North Road, where additional space would significantly improve construction productivity and efficiency. Please refer to Picture 4: 3D Layout and Orientation for an overview of the proposed construction site on the Great North Road.
17. Compared to the option of keeping one lane open for public traffic, a full road closure would reduce construction time by 50 per cent and lower construction costs by 16 per cent, based on high-level estimates. For more details, please refer to Picture 5: Temporary Traffic Management Strategy Comparison.
18. The full road closure option would require five months of 24/7 closure to complete the bulk of the construction work. After this, an additional three months would be needed for reinstatement and tidy-up, with one lane open to the public. In contrast, the one-lane open traffic control option would extend the majority of the construction work to 10 months, followed by an additional three months for reinstatement and tidy-up, with the same one-lane traffic control maintained throughout.
19. Watercare has engaged with Auckland Transport on the proposed full road closure Temporary Traffic Management. A Transport Impact Assessment is required to evaluate the impact on public traffic and the local community. The Transport Impact Assessment is expected to be completed by the end of October.
20. Two potential detour routes are proposed (refer to Picture 6: Detour Routes). The detour plan is

currently indicative, and more details will be available once the Transport Impact Assessment is finalised. Key considerations include:

- Approx. 900m travel distance between the Hill Street intersection and the Transport Hub (1- 2 minutes driving)
- Detour Option 1: via Matakana Road and Te Honohono Ki Tai Road, 3.2km distance, 4-5 minutes driving time
- Detour Option 2: via Hill Street, Falls Road, and Hudson Road, 2.2km distance, 3-4 minutes driving time
- Bus route detours have been considered, and coordination with Auckland Transport on the detour and mitigation plan is ongoing
- Detours will apply to vehicles only. Pedestrians (and potentially cyclists) will still be able to use Great North Road, as the footpath will remain open.

Engagement with the One Mahurangi

21. On 14 August 2024, Watercare engineers met with representatives from the One Mahurangi Business Association and their engineering team to discuss potential route options for the Southern Branch Sewer.
22. Watercare presented its preferred pipe route and construction methodology, which follows Elizabeth Street, Queen Street, and Baxter Street using a combination of open trench and trenchless methods.
23. One Mahurangi presented two alternative options:
 - **Option 3:** Follows the same alignment as Watercare’s option through Queen and Baxter Streets but employs trenchless construction throughout (refer to Picture 8: One Mahurangi’s Option 3)
 - **Option E:** Follows the Mahurangi riverbank to avoid Queen and Baxter Streets, involving a combination of pipe bridge, timber boardwalk, open trench, and trenchless methods (refer to Picture 7: One Mahurangi’s Option E – Riverfront Option).
24. Watercare is conducting additional assessments, including consenting assessments and geotechnical investigations, to confirm construction and consenting feasibility.
25. Watercare aims to share initial assessment outcomes and provide feedback to One Mahurangi by late September/early October 2024 via email. A follow-up meeting is proposed for the fourth week of October 2024.
26. Watercare plans to finalise the preferred pipe route in November 2024 and seek approval from its board in December 2024.

Discussion

27. Watercare seeks feedback from the local board regarding the proposed alternative construction laydown area in Kowhai Reserve.
28. Watercare requests comments and feedback on the proposed full road closure Temporary Traffic Management Plan on Great North Road.
29. Watercare welcomes any suggestions on its ongoing engagement with One Mahurangi.

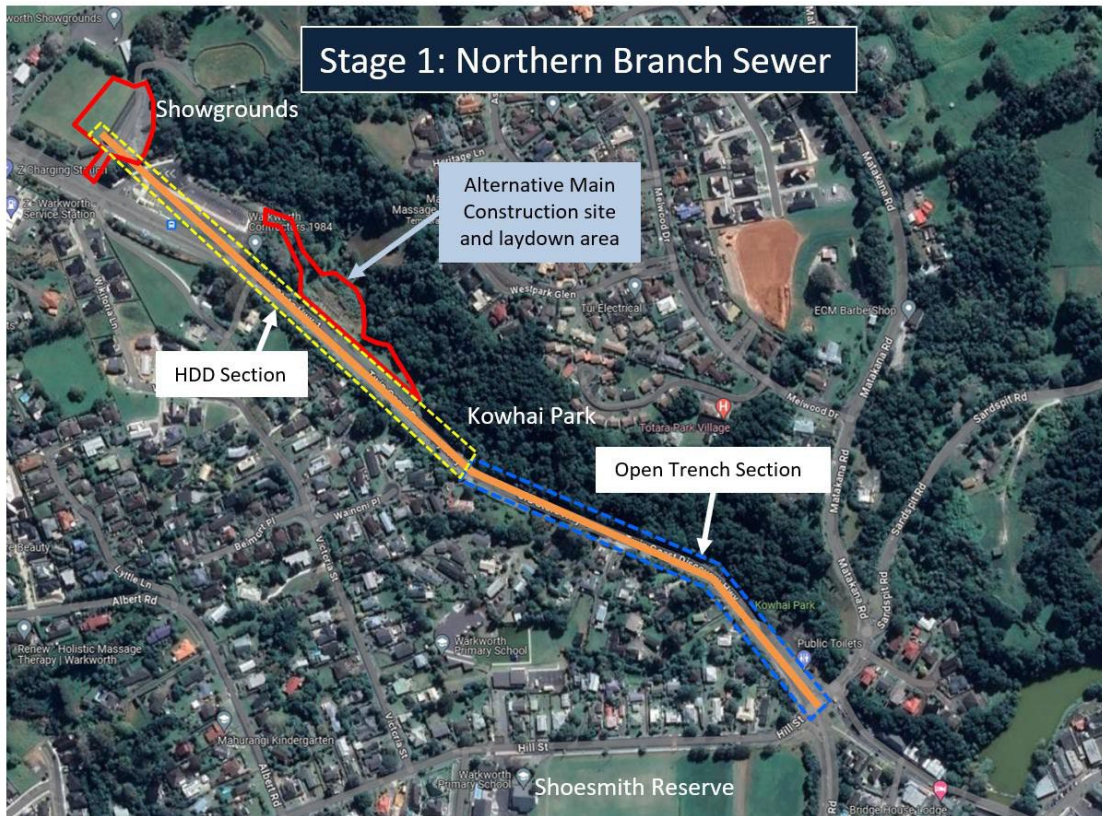
Next steps

30. Watercare will continue working on securing landowner approval for the construction laydown area.
31. Watercare will complete the Transport Impact Assessment and provide the local board with updates, including the Transport Impact Assessment outcomes and recommendations.
32. Watercare will maintain its engagement with One Mahurangi and update the local board following the second meeting with them.

Attachments



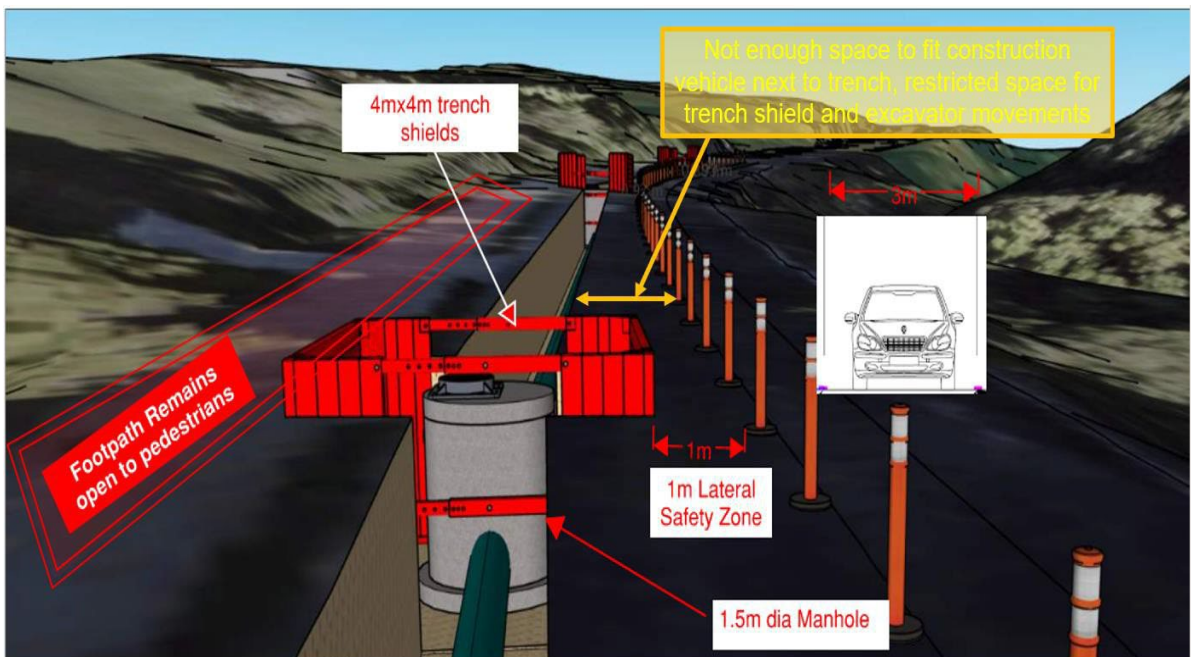
Picture 1: Warkworth Growth Servicing Wastewater Project




Picture 2: Proposed laydown area (highlighted in red polygons)



Picture 3: Alternative laydown area in Kowhai Reserve



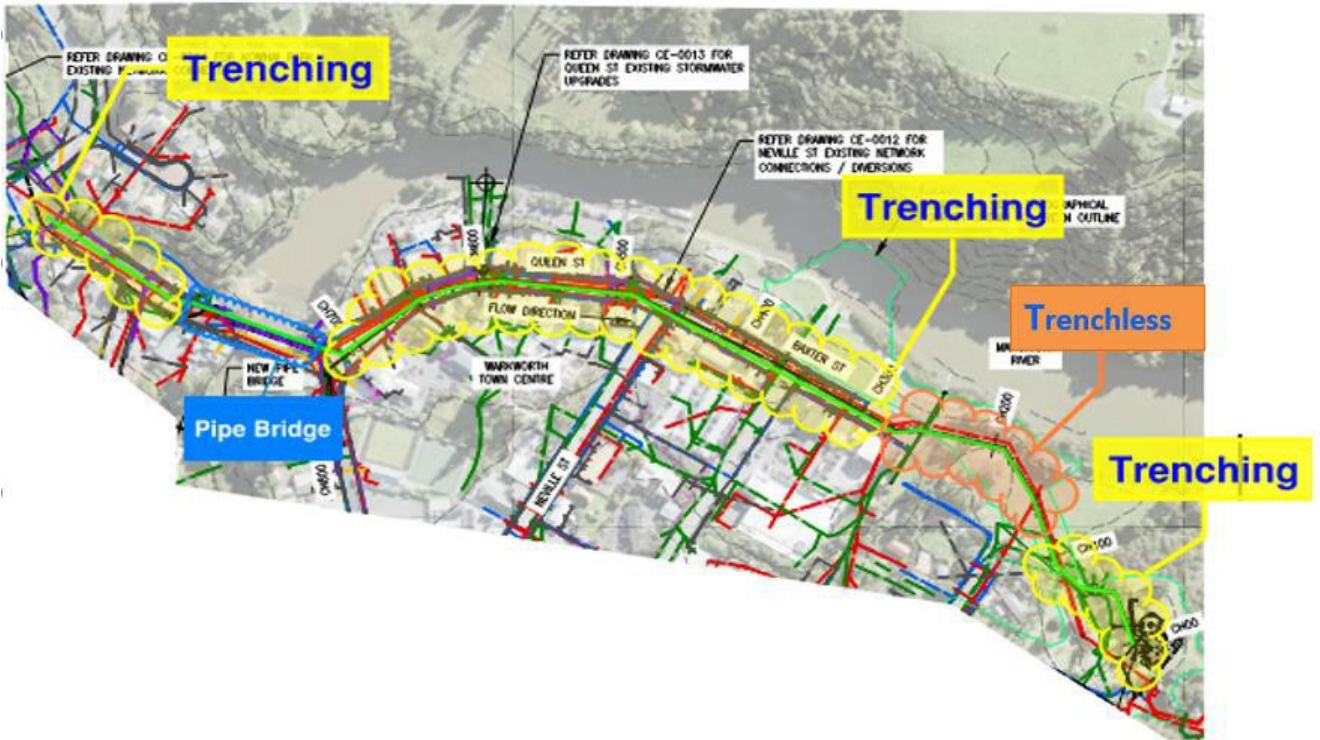
Picture 4: 3D Layout and Orientation

	Option 1 HDD+Trench (Accelerated)	Option 2 HDD+Trench (Non-Accelerated)
Program duration	8 Months for construction 5 months trenching & manholes (full road closure)	13 months for construction 9.7 Months for trenching & manholes
High Level Estimate	16% less than the Option 2	
Advantages	Shortest duration, lowest cost, less safety risk to workers for injuries(no live traffic), residents accommodated within closure, trenching duration short, very little night works, HDD method for half the length.	Less interruption to public, residents and public free-flow single lane, needing more night works, HDD method for half the length.
Disadvantages	Detour for public (more than 1 available), open trench through half the section, requires road closure	Much longer duration on site, slower productivity, higher cost, much higher safety risk to workers due to live lane proximity to trench, traffic backup due to one lane closed, night works required, redesign alignment required, encroachment into footpath
		

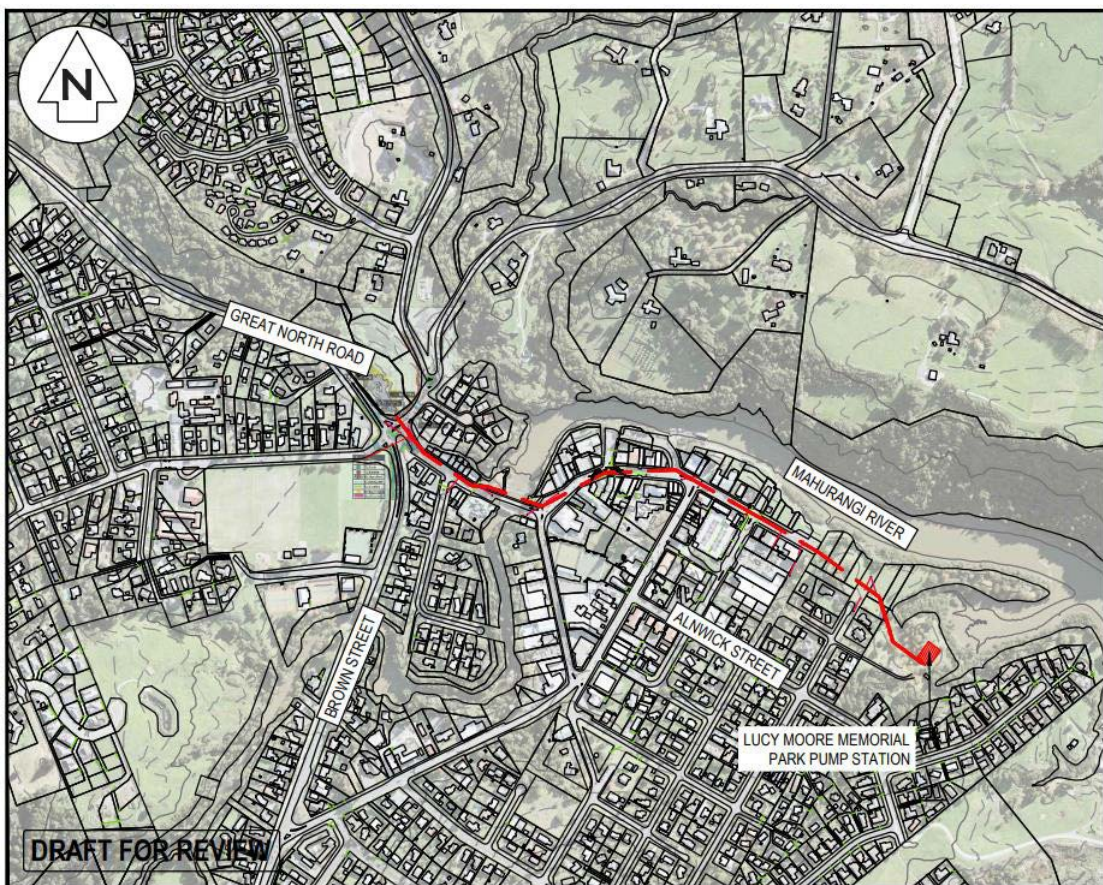
Picture 5: Temporary Traffic Management Strategy Comparison



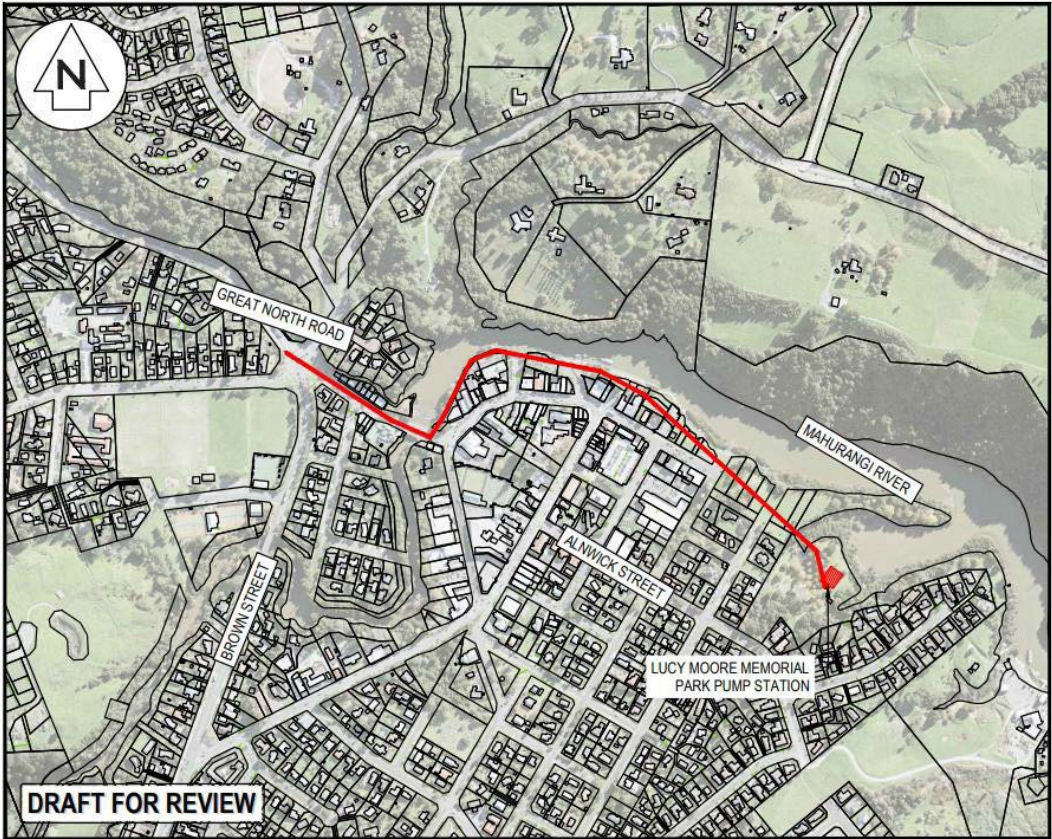
Picture 6: Detour Routes – Indicative Only



Picture 7: Watercare preferred option and construction methodology.



Picture 8: One Mahurangi's Option 3 – Same alignment with WSL's option but with Trenchless Method.



Picture 7: One Mahurangi's Option E – Riverfront Option.

DRAFT FOR LOCAL BOARD VIEWS

Helping to manage council cemeteries and crematoria

Minimising public safety risks, cemetery misuse, distress, obstruction and damage

Setting a management framework, including for interment, cremation, monuments, adornments, burial plots, vaults, mausolea, ash scattering, disinterment, and vegetation



1 Have your say

Helping to manage council cemeteries and crematoria

Aucklanders visit council owned or operated cemeteries and crematoria every day (for example Waikumete Cemetery or the Manukau Memorial Gardens), to farewell or visit loved ones or to enjoy the area as a park.

The use of council cemeteries and crematoria by the public can cause public safety risks, cemetery misuse, distress to families, obstruction, and damage to property, heritage and the environment, for example:

- flammable items in a cremator can result in costly cremator damage
- uncontrolled adornments on plots obstruct maintenance and other burials
- headstones of poor durability or installation can cause families distress and risk injury.

How Auckland Council keeps you safe

Our cemetery bylaw enables us to make detailed rules in a separate code for services and activities at council cemeteries and crematoria. This includes for interment, cremation, monuments, adornments, burial plots, vaults, mausolea, ash scattering, disinterment, and vegetation.

The Bylaw and Code are the Auckland Council Ture ā-Rohe mo ngā Wāhi Tapu me ngā Whare Tahu Tupāpaku | [Cemeteries and Crematoria Bylaw 2014 \(Bylaw\)](#) and Arataki Tikanga mo ngā Wāhi Tapu me ngā Whare Tahu Tupāpaku | [Cemeteries and Crematoria Code of Practice 2014 \(Code\)](#).

Improving the council cemetery management framework

We recently checked how the Bylaw and Code are working and identified **structural** improvements.

We propose to amend the Bylaw to replace (revoke) the Code, including to:

- add a bylaw approval framework that clarifies when and how council approval is required, for example for interment, cremation and monuments (headstones and plaques).
- clarify who must comply with an approval and any council directions, for example the approval holder, a person acting on behalf of the approval holder, and cemetery visitors.
- move rules from the Code to operational guidance (for example, on the types of approval conditions that may apply), and the Bylaw (for example approval framework, and general rules about adornments)
- update the bylaw structure, definitions and wording for clarity.

Other key aspects of the current Bylaw and its implementation will remain **unchanged**, for example current operational practice remains the same (such as monument rules), and the Bylaw continues to only regulate council cemeteries and crematoria (not for example ash scattering elsewhere).

We want to know what you think

Starting on [date] through to [date], we want you to tell us what you think about the proposal to amend the Auckland Council Cemeteries and Crematoria Bylaw and to replace (revoke) the Code of Practice 2014.

Visit www.aucklandcouncil.govt.nz/have-your-say for more information, to give your feedback and to find out where you can drop in to a 'have your say' event.










2 What is the Bylaw

On 31 July 2014, council made the Ture ā-Rohe mo ngā Wāhi Tapu me ngā Whare Tahu Tupāpaku | [Cemeteries and Crematoria Bylaw 2014 \(Bylaw\)](#) and Arataki Tikanga mo ngā Wāhi Tapu me ngā Whare Tahu Tupāpaku | [Cemeteries and Crematoria Code of Practice 2014 \(Code\)](#).

The Bylaw and Code seek to respond to the risk of high-impact problems at council cemeteries and crematoria, including public safety risks, cemetery misuse, distress to families, obstruction, and damage to property, heritage and the environment.

Cemeteries and Crematoria Bylaw and Code 2014 framework

The Bylaw’s main function is to set a framework enabling us to make detailed rules in a separate code of practice.¹ The Code requires council approval for certain services and activities, and sets general rules.

	Approval required and additional rules apply
	<p style="text-align: center;">Interment</p> <p>Notification to council, location, time, grave digging and backfilling, natural burial, number of burials in a plot</p>
	<p style="text-align: center;">Cremation</p> <p>Notification to council, prohibited items, opening or viewing the casket or cremation, ash collection</p>
	<p style="text-align: center;">Ash scattering</p>
	<p style="text-align: center;">Memorial installation and removal</p> <p>Construction, approved installers, maintenance</p>
	<p style="text-align: center;">Vault and mausoleum installation</p> <p>Construction, maintenance</p>
	<p style="text-align: center;">Vegetation planting</p>
	General rules apply
	<p style="text-align: center;">Exclusive Right of Burial</p> <p>Pre-purchase, 60-year term</p>
	<p style="text-align: center;">Adornments</p> <p>Time restriction, relocation, removal</p>
	<p style="text-align: center;">Disinterment</p> <p>Legislative requirements, attendance</p>

¹ A code is a type of bylaw control. This is a bylaw rule that council has decided to determine or make under but separately from the bylaw, often at a later date, and for rules that may require updates between bylaw reviews.

3 What council proposes to change

Improving the council cemetery management framework

We recently checked how the rules are working and identified improvements.

We are proposing to make **structural** changes to the bylaw and code framework, to better minimise public safety risks, cemetery misuse, distress to families, obstruction, and damage to property, heritage and the environment.

Main proposals	Reasons for proposals
Add a bylaw approval framework that clarifies when and how council approval is required.	<ul style="list-style-type: none"> • Reflects current operational practice to require approvals, for example for interment, cremation, monuments, burial plots, vaults, mausolea, ash scattering and disinterment. • More reasonable and authoritative approach, for example clearly provide council discretion to set approval conditions. • Matters requiring approval are fundamental elements of regulations that are better located in a bylaw (not a code).
Move rules from the Code to: <ul style="list-style-type: none"> • operational guidance such as on the council website (for example, on the types of approval conditions that may apply in a particular case) • the Bylaw (for example, approval framework and general rules). 	<ul style="list-style-type: none"> • More flexible (cemetery management can directly amend operational guidance for the efficient provision of services). • Removes duplicate, out-of-date, and detailed approval conditions which are already in operational guidance. • Streamlines regulatory framework by removing unnecessary rules (code).
Clarify who must comply with an approval and any council directions (for example the approval holder, a person acting on their behalf, and cemetery visitors).	<ul style="list-style-type: none"> • Reflects current operational practice for the effective and efficient service provision and facility management.
Update bylaw structure, definitions, and wording for clarity.	<ul style="list-style-type: none"> • Reflect current operational practice. • Easier to read, understand and comply with. • Aligns with best practice drafting standards (removes duplication of legislation and internal operational matters).

Other key aspects of the current Bylaw and its implementation will remain **unchanged**, for example:

- there are no major changes to the current use of council cemetery services, such as by families, funeral directors, and monumental installers. Structural changes improve council's administrative efficiency.
- current operational practice remains the same (for example, monument rules).
- the Bylaw continues to only regulate council cemeteries and crematoria (not for example, ash scattering in public places).

If you want to know more, **Appendix A** shows what the proposed amended Bylaw would look like.

Appendix B provides a copy of the current Bylaw and Code.

4 How we implement the Bylaw

Two council units administer the Bylaw

Council Cemetery Services staff (and Aotea Great Barrier Island Service Centre staff on the island) administer the Bylaw and Code.

The Regulatory and Community Safety Committee can make, amend, and revoke the Code.

At Te Urupā o Waikumete at Waikumete Cemetery, the Waikumete Urupā Komiti (committee) has an advisory role in partnership with council.

Agreements and operational guidance support administration

The Bylaw and Code are implemented as part of council cemetery service provision.

Agreements and operational guidance supplement the Bylaw and Code with additional, clarified, and duplicate rules. For example, burial plot purchasers sign burial plot guidelines, and monuments (headstones and plaques) must comply with size and placement guidelines.

Implementation can be flexible, for example to accommodate religious burial or cremation requirements, or bespoke practices on Aotea Great Barrier Island.

Education-focused approach to compliance

Council staff proactively encourage voluntary compliance as part of service provision by:

- giving information and advice to plot owners, families, funeral directors, monumental installers and other cemetery users, including via agreements, guidelines, signage, council webpages and fact sheets
- responding to non-compliance and complaints with further education and guidance, or requesting compliance within an agreed timeframe (for example, for unauthorised adornments).

The Bylaw and Code give regulatory authority to operational practices which may help to encourage voluntary compliance.

Penalties for breaches can include a maximum \$20,000 court fine. To date, council has not used Bylaw enforcement powers or penalties (prosecution).

Council does however use Burial and Cremation Act 1964 enforcement powers, to relocate and remove unauthorised adornments, and to lay down insecure monuments.

5 How we got here

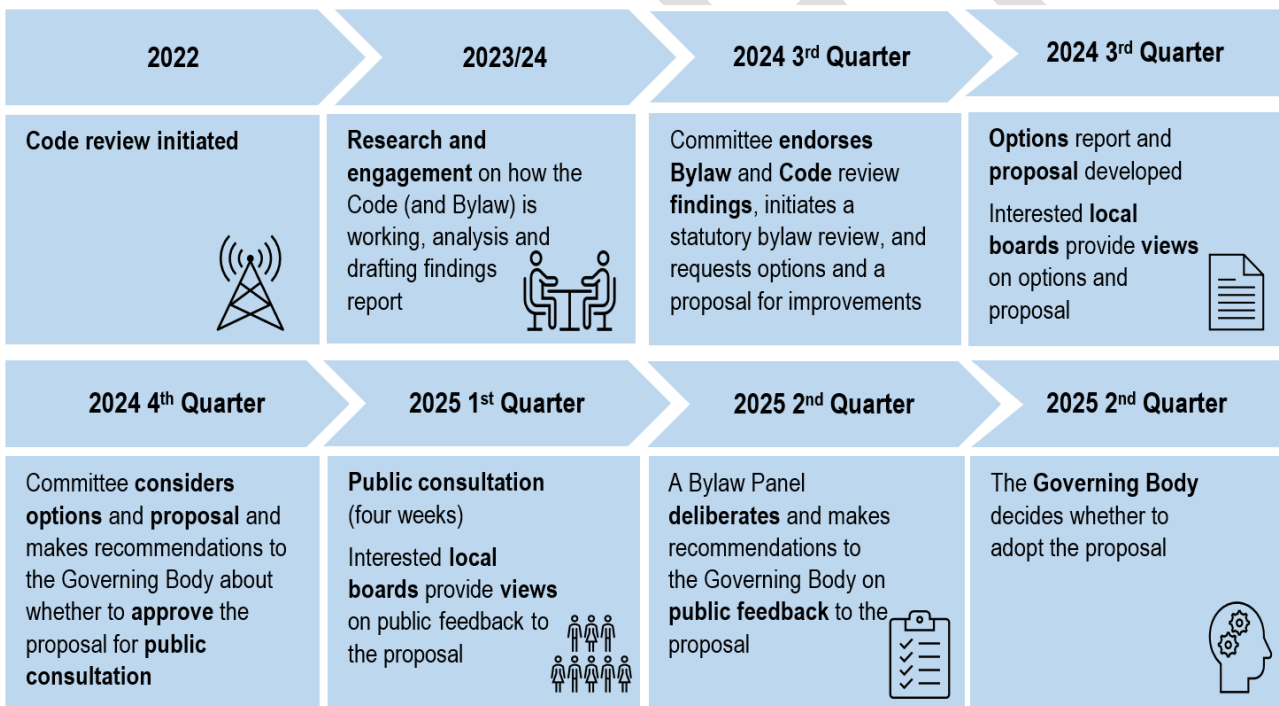
Decisions leading to the proposed changes

We started a review of the Code, which later expanded to include a statutory review of the Bylaw.² This enabled us to consider options to improve the whole regulatory framework.

We reviewed the existing Bylaw and Code by engaging with stakeholders and undertaking research. We reported findings in July 2024 and in **month** 2024 reported options and completed a statutory bylaw review.

This statement of proposal was approved for public consultation by our Governing Body in **month** 2024. This begins the formal process to make changes to the Bylaw and to replace (revoke) the Code.

Bylaw review and approval process



Go to: www.aucklandcouncil.govt.nz/have-your-say if you would like to view more information about the above decisions, including the findings from the statutory bylaw review and options we considered to respond to those findings.

² The [Local Government Act 2002](#) requires the council to review its bylaws periodically to determine whether they are effective, efficient and still necessary to address the problem. We also check that the Bylaw is not inconsistent with the [New Zealand Bill of Rights Act 1990](#).

6 We want your input

You have an opportunity to tell us your views.

We would like to know what you think about the proposal to amend the Cemeteries and Crematoria Bylaw 2014 and to replace (revoke) the Cemeteries and Crematoria Code of Practice 2014.

Anyone can give feedback on the proposal, including individuals, organisations and businesses.

Give us your feedback

Starting on ## month 2025 through to ## month 2025 we are asking for feedback on:

- proposed changes to the Auckland Council Cemeteries and Crematoria Bylaw 2014.
- proposed revocation of the Auckland Council Cemeteries and Crematoria Code of Practice 2014.

Anyone can give feedback.

You can give your feedback:

- online at our website www.aucklandcouncil.govt.nz/have-your-say
- in person at one of our 'Have your say' events – visit our website for details

Visit www.aucklandcouncil.govt.nz/have-your-say for more information.

Online services are available at our libraries.

Your name and feedback will be available to the public in our reports and online. All other personal details will remain private.



Te Ture ā-Rohe mo ngā Wāhi Tapu me ngā Whare Tahu Tupāpaku 2014 Cemeteries and Crematoria Bylaw 2014

(as at **date month** 2025)

made by the Governing Body of Auckland Council

in resolution GB/2014/67

on 31 July 2014

Bylaw made under sections [145](#) and [146](#) of the Local Government Act 2002 and sections [16](#) and [40](#) of the Burial and Cremation Act 1964.

Summary

This summary is not part of the Bylaw but explains the general effects.

Council has over 50 [cemeteries](#) (including three main hub cemeteries with crematoria) that provide for services and activities including interment, cremation, disinterment, ash scattering, and memorialisation of the deceased (for example, headstones and adornments).

The use of council cemeteries and crematoria can result in public safety risks, cemetery misuse, distress to families, obstruction, and damage to property, heritage and the environment.

The purpose of this Bylaw is to minimise the problems by –

- requiring prior approval from council to inter, cremate, disinter, scatter ashes and for a burial plot, monument, vault, mausoleum and vegetation (clause 2)
- requiring a person acting on behalf of an approval holder to comply with the approval (clause 3)
- allowing adornments for lawn and natural burials, subject to conditions (clauses 4 and 5)
- requiring a person to comply with any directions from council (clause 6)
- requiring the plot owner or their representative to maintain the plot and monument (clause 7)
- restricting grave digging to council and monument work to approved installers (clauses 8 and 9)
- requiring a person conducting physical works to withdraw in certain circumstances (clause 10).

Other parts of this Bylaw assist with its administration by –

- stating the Bylaw's name, when it comes into force and where it applies in clauses 19, 20 and 21
- stating the Bylaw's purpose and defining terms in clauses 1 and 22
- providing transparency about how council processes approvals (Part 3)
- referencing council's powers to enforce this Bylaw (Part 4).

The Bylaw is part of a wider framework of rules about cemeteries and crematoria. The Bylaw does not seek to duplicate or be inconsistent with this framework which includes the –

- [Burial and Cremation Act 1964](#) which sets a framework for management of burial, cremation, disinterment and cemeteries and crematoria.
- [Cremation Regulations 1973](#) which regulates the cremation process.
- [Burial and Cremation \(Removal of Monuments and Tablets\) Regulations 1967](#) which provides for the removal of dilapidated or neglected monuments.
- [Health \(Burial\) Regulations 1946](#) which regulate handling of deceased persons.
- [Legislation Act 2019](#) which determines how to interpret and apply this Bylaw.
- [Local Government Act 2002](#) and [Burial and Cremation Act 1964](#) which provide for certain enforcement powers, offences and penalties.

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1 Purpose

- (1) The purpose of this Bylaw is to minimise public safety risks, cemetery misuse, distress to families, obstruction, and damage to property, heritage and the environment from the use of council cemeteries and crematoria by the public.

Clause 4 amended in accordance with Clause 2(2).

Clause 4 amended in accordance with Clause 2(3).

Part 1

Services and activities at council cemeteries and crematoria

Subpart 1

General responsibilities for services and activities

2 Approval required to inter, cremate, disinter, scatter ashes and for a burial plot, monument, vault, mausoleum or vegetation

- (1) A person wishing to undertake a service or activity in this Table must –
- (a) obtain an approval from council prior to the commencement of the service or activity; and
 - (b) comply at all times with the approval, including any conditions.

Before burial and cremation
(i) Purchase or transfer ownership of a burial plot for a body or ashes (also known as the exclusive right of burial or interment); including – <ul style="list-style-type: none">• a lawn or natural burial site for the digging of a grave;• a private mausoleum site for the construction of a private mausoleum;• a public mausoleum chamber;• an ash plot such as at a columbarium (niche) wall.
(ii) Construct, modify or remove a vault or mausoleum (for example to construct a mausoleum on the burial plot in (i));
Burial and cremation
(iii) Burial (for example, for a body or ashes);
(iv) Cremation;
(v) Ash scattering;
After burial and cremation
(vi) Install, modify or remove a monument (for example a headstone at a burial plot or a plaque at a memorial wall);
(vii) Disinterment (for example, for a body or ashes);
(viii) Plant, cut, maintain or remove vegetation (for example, a tree).

Related information about approvals

Click on the following links for more information about [purchasing](#) a burial plot (the [exclusive right of burial](#)), [burial](#), [cremation](#), [disinterment](#), [monuments](#) such as memorial headstones and plaques, [ash scattering](#), and [burial options](#) available.

Clause 6 replaced in accordance with Clause 2(3).

3 A person acting on behalf of an approval holder must comply with approval

- (1) This clause applies to any person who acts on behalf of an approval holder, in relation to an approval granted under this Bylaw, including
- (i) a funeral director who organises a burial or cremation on behalf of a family member.
 - (ii) an approved installer such as a monumental mason who makes and installs a headstone.
- (2) A person in (1) must comply at all times with the approval, including any conditions of the approval.

Example

- A funeral director must ensure that:
 - a casket for cremation does not contain items prohibited by council;
 - a body interred in a mausoleum is hermetically sealed as may be required by council.
- An approved installer must ensure a headstone meets safety and dimension requirements.

Clause 7 replaced in accordance with Clause 2(3).

4 Adornments in lawn cemetery areas allowed subject to conditions

- (1) A person may place adornments on a plot in a lawn cemetery –
- (a) for no more than 28 days following an interment in that plot, unless –
 - (i) in a decorated area specified by council; or
 - (ii) council has given prior written approval;
 - (b) on a concrete berm associated with the plot at any time.
- (2) Adornments placed on a plot or concrete berm in a lawn cemetery –
- (a) must not inhibit maintenance or operational activities as determined by council (for example, obstruct access or risk injury for lawn mowing, other interments, levelling of graves or sowing grass seeds);
 - (b) must not interfere with safety as determined by council;
 - (c) must not include breakable materials as determined by council (for example, vases, jars or containers made of glass or ceramics);
 - (d) must not include materials that may cause litter or damage to the environment as determined by council.
 - (e) are only limited in number by the space available on the plot and the concrete berm.

Related information about adornments in lawn cemetery areas

- Click on the following links for more information about adornments in [general](#) and relating to [maintenance](#).
- 'Decorated areas' that allow for permanent adornments on plots are located at Manukau Memorial Gardens and Waikumete cemeteries and can be viewed at [\[link to GIS\]](#).

- Council encourages sustainable use of adornments (for example, use of natural instead of plastic flowers), but has not currently prohibited any materials on the basis that they may cause litter or harm the environment.
- Adornments that do not comply with the rules may be relocated or removed.

Clause 8 replaced in accordance with Clause 2(3).

5 Adornments in natural burial areas allowed subject to conditions

- (1) A person may place one untreated wooden marker on a plot in a natural burial area –
 - (a) centrally at the head of the plot; and
 - (b) at the time, or within the first week, of the interment in the plot.
- (2) The marker in (1) may be replaced with another untreated wooden marker placed centrally at the head of the plot at any time (for example, if the marker deteriorates).

Related information about temporary adornments in natural burial areas

- Temporary adornments support the purpose of natural burial areas to enable burials with low environmental impact.
- Council chooses and plants a native tree or shrub on plots in natural burial areas, at its discretion according to sequential planting plans.
- Click on the following link for more information about [natural burial](#) areas.

Clause 9 replaced in accordance with Clause 2(3).

6 A person must comply with any directions that the council may specify

- (1) A person must comply with any directions that the council may specify from time to time for the purposes of this Bylaw in relation to any services or activities at cemeteries and crematoria (for example, interment or disinterment).
- (2) If a direction is contrary to a clause in this Bylaw (other than its purpose in clause 4), approval or approval condition, the contrary clause, approval or approval condition does not apply to the extent the direction applies.

Clause 10 replaced in accordance with Clause 2(3).

Subpart 2

Responsibilities for plot maintenance, digging, monument and physical works

7 Plot owner or their representative must maintain plot and any monument

- (1) The owner of a burial plot or their representative must keep the relevant plot (including any vault or mausoleum) and any associated monument –
 - (a) in good order and repair;
 - (b) safe and secure; and
 - (c) in a condition that does not inhibit regular maintenance.
- (2) However, sub-clause (1) does not apply to public mausolea that are maintained by council.

Related information about maintenance of a burial plot

Click on the following link for more information about [maintenance](#) of burial plots.

Clause 11 replaced in accordance with Clause 2(3).

8 Only council may dig a grave

- (1) No person may dig a grave, other than council.

Clause 12 replaced in accordance with Clause 2(3).

9 Only an approved installer may undertake monument work

Only an approved installer as determined by council may undertake work associated with a monument (for example, installation, modification or removal).

Related information about approved installers

Monumental (memorial headstone and plaque) installers that meet council health and safety requirements are listed on the [council website](#).

Clause 13 replaced in accordance with Clause 2(3).

10 A person conducting physical works must withdraw in some circumstances

- (1) A person conducting any physical works in a cemetery must withdraw from the work –
 - (a) for the duration of a nearby funeral or memorial service, memorial unveiling, interment, disinterment, ash scattering or other gathering;
 - or
 - (b) at the direction of the council.

Clause 14 added in accordance with Clause 2(3).

Part 2 Approvals

11 This subpart applies to people who must obtain an approval

- (1) This subpart applies to a person who must obtain an approval for any matter specified in this Bylaw.

Clause 15 added in accordance with Clause 2(3).

12 Applications for an approval must include required information and fees

- (1) A person to whom this subpart applies must make an application that complies with the requirements of the council, including –
 - (a) the form and manner of the application;
 - (b) the information in the application or any further information; and
 - (c) being accompanied by any fee.
- (2) Without limiting (1), the council may require an application to include information on one or more of the following matters in this table.

All applications for approvals may be required in the following form and manner
(a) in an application form, document, or other manner required or prescribed by the relevant authority;
(b) completed by a specific person or authority;
(c) provided to council by a specified day or time;
All applications for approvals may require the following information
(d) details of the applicant, holder of the burial right or right to memorialise or person to whom the right is to be transferred, people involved in or conducting the activity, the deceased, or the person to whom fees are to be charged (for example, details of the person requesting the activity, performing funeral services, or responsible for liaising with council);
(e) description, details, plans, or maps of the location, nature, scale, date, time, and duration of the activity;
(f) information or documentation required under the Burial and Cremation Act 1964 or Cremation Regulations 1973 or any subsequent legislation or secondary legislation (for example, medical certificate of cause of death, coroner's authorisation, prescribed cremation forms, or disinterment licence);
(g) proof of ownership of or legal entitlement to the Exclusive Right of Burial for the plot to which the activity relates, or declaration of authority to act in place of the burial rights holder (for example, plot purchase receipt, burial rights certificate, statutory declaration, or authority to act on behalf form for monuments);
(h) permission for the activity to occur from the owner of the Exclusive Right of Burial for that plot or another authorised person;
(i) plot details including area / section, block / wall, row or number;
(j) specifications of any furniture, structures, equipment, vehicles, signs, displays and other items used or associated with the activity;
(k) the applicant's experience and track record;
(l) public liability insurance; and
(m) details of other approvals required / obtained (for example, resource consent under the Auckland Unitary Plan if required for a monument in a heritage area).
(n) payment of the required fee;
Applications for the Exclusive Right of Burial or Interment, or the Exclusive Right to Memorialise may in addition require the following information
(o) the number of plots already pre-purchased by the applicant or person who seeks to obtain the right;
Applications for interment approvals may in addition require the following information
(p) burial booking details including booking date, arrival time, burial depth required, and previous burials and deceased in the plot;
(q) urn, casket or shroud dimensions, shape, material, characteristics or placement;
(r) graveside details including expected number of attendees, funeral director or sexton attendance, use of mat / tapa cloth, sand bags, lowering device, sticks and straps, and notification of whether any person wishes to fill the grave; and any special instructions;
(s) who is responsible for bringing and scattering any ashes;

Applications for cremation approvals may in addition require the following information
(t) details of the death and whether relatives and the executor have been informed of the proposed cremation;
(u) details of the ordinary medical practitioner of the deceased and any who attended the deceased during their final illness;
(v) details of whether the body of the deceased contains a cardiac pacemaker or other biomechanical device;
(w) details of any affiliation of the deceased with a religious denomination requiring cremation elsewhere than an approved crematorium;
(x) notification of whether any person wishes to observe the casket being charged into the cremator;
(y) casket or shroud dimensions, shape, material, characteristics or placement;
Applications for vault, mausolea, or monument approvals may in addition require the following information
(z) details including dimensions, materials and sketch of the structure and inscription;
(aa) work proposed including whether for a new vault or mausolea, refurbishment, re-inscription, remodel, clean and reback, or removal;
(bb) installation and unveiling details including proposed date;
Applications for disinterment approvals may in addition require the following information
(cc) booking details including booking date, arrival time, and previous burials and deceased in the plot;
(dd) details including expected number of attendees, funeral director or other attendance
(ee) notification of any requested practices prior to or following the disinterment, for example prayers;
(ff) who is responsible for the deceased once removed.

Clause 16 added in accordance with Clause 2(3).

13 Applications are considered against relevant matters

- (1) The council when considering an application for an approval –
 - (a) will have regard to any matter it considers relevant and reasonably necessary to determine the application in relation to the purpose of this Bylaw; and
 - (b) may inspect objects, materials or locations related to the application for the purposes for which the approval is given.
- (2) Without limiting subclause (1), the council may consider an application for an approval against one or more of the following matters in this table.

All applications for approvals may consider the following matters
(a) any of the information provided in the application or the form and manner of the application;
(b) location, nature, scale, date, time and duration of the activity;
(c) specifications of any furniture, structures, equipment, vehicles, signs, displays and other items used or associated with the activity;
(d) actual or potential impact of the activity on the public, cemetery or crematoria, and surrounding environment, for example:

All applications for approvals may consider the following matters
(i) impacts on capacity of cemetery or crematoria to provide or facilitate the activity or any future activities;
(ii) impacts as a result of noise, glare, light spill, odour, anti-social behaviour;
(iii) impacts on appearance and amenity;
(iv) impacts to native fauna, flora, heritage features and scheduled heritage areas under the Auckland Unitary Plan;
(v) obstruction or hazards to pedestrian or vehicular visibility, access or flow;
(vi) obstruction of access by emergency, maintenance or utility services;
(vii) cumulative impacts of this approval in addition to other existing approvals;
(e) how any actual or potential impacts may be mitigated, for example through traffic management, safety and risk management, adverse weather, emergency;
(f) whether the location is already approved for another activity under this Bylaw;
(g) suitability of the applicant to hold an approval taking into account any known past operational issues and the applicant's qualifications, experience and track record;
(h) whether the applicant is a member of a representative or registered organisation;
(i) whether the activity complies with relevant requirements in any Act, regulation or Bylaw to enable the activity to occur for example, obtaining and complying with a disinterment licence or compliance with burial and cremation legislation;
(j) whether the activity is consistent with relevant Auckland Council policies and plans .
(k) whether any fees are fully paid.
(l) whether more than two Exclusive Rights of Burial are being applied for.

Clause 16 added in accordance with Clause 2(3).

14 Applications may be granted or declined

- (1) The council may grant or decline an application for an approval having regard to the matters in clause 19.

Clause 18 added in accordance with Clause 2(3).

15 Conditions may be imposed if an application is granted

- (1) Council may impose any conditions on an approval it considers appropriate to achieve the purpose of this Bylaw.
- (2) Without limiting subclause (1), council may impose conditions about any one or more matters in this table.

All approvals may include conditions about the following matters
(a) Whether people may fill a grave; and the number of people who may fill the grave
(b) location, nature, scale, date, time and duration of the activity;
(c) who is involved in or conducting the activity;
(d) specifications on the use of any furniture, structures, equipment, vehicles, signs, displays and other items used or associated with the activity;
(e) limits on the number of items used or associated with the activity (for example...)
(f) times of operation (days and hours), including any 'set up' and 'pack down' times;

All approvals may include conditions about the following matters
(g) mitigating actual and potential impacts on the public, cemetery, crematorium and surrounding environment (for example, flora and fauna, heritage features or scheduled areas, nearby cemetery chapels) from the activity (for example in relation to public safety and misuse of cemeteries);
(h) compliance with approved impact mitigation plans (for example, a traffic management plan);
(i) compliance with requirements in any other relevant Act, regulation or Bylaw ;
(j) compliance with relevant Auckland Council policies and plans ;
(k) reporting and / or monitoring before, during and / or after the activity;
(l) holding and maintaining appropriate public liability insurance;
(m) payment of one or more bonds, fees and / or charges;
Exclusive Right of Burial or Interment, or Exclusive Right to Memorialise approvals may in addition include conditions about the following matters
(n) type, nature and maximum number of interments (for example, body and / or ash, body preparation, minimum depth of cover, maximum depth of burial);
(o) plot pre-purchase or ownership restrictions;
(p) duration and transferability of the right;
(q) urn, casket or shroud dimensions, shape, material, characteristics or placement;
(r) specifications for adornments, monuments, vaults or mausolea;
(s) Exclusive Right of Burial duration, transfer, and reversion to council;
(t) maintenance of the plot and any associated monuments, vaults, mausolea, kerbs or enclosures;
Interment approvals may in addition include conditions about the following matters
(u) type, nature and maximum number of interments (for example, body and / or ash, body preparation, minimum depth of cover, maximum depth of burial);
(v) urn, casket or shroud dimensions, shape, material, characteristics or placement;
Cremation approvals may in addition include conditions about the following matters
(w) casket or shroud dimensions, shape, material, characteristics or placement;
(x) materials or items able to be cremated;
(y) the number or identity of people who may observe the casket or shroud being charged into the cremator;
(z) whether the actual cremation process may be observed;
(aa) whether the casket or shroud may be opened after admission to the crematorium;
(bb) location, date, and time period within which ashes must be collected;
Vault, mausoleum, or monument approvals may in addition include conditions about the following matters
(cc) vault, mausolea or monument specifications, dimensions, shape, material, characteristics, placement, or manner of construction, installation, refurbishment, modification, or removal;
Disinterment approvals may in addition include conditions about the following matters
(dd) the number or identity of people who may attend a disinterment;

All approvals may include conditions about the following matters
(ee) behaviour of attendees at a disinterment;
Ash scattering approvals may in addition include conditions about the following matters
(ff) location; manner.

Clause 19 added in accordance with Clause 2(3).

Part 3

Enforcement powers, offences and penalties

Related information about enforcement powers, offences and penalties

Provision for enforcement powers, offenses and penalties contained in legislation are not duplicated in this Bylaw. This includes the following provisions.

- Council powers under the [Burial and Cremation Act 1964](#) (BCA) (as reprinted on 24 October 2019) and [Local Government Act 2002](#) (LGA) (as reprinted on 26 March 2020) include court injunction ([section 162](#)), removal of works ([section 163](#)), seizure and disposal of property (sections [164](#), [165](#), [168](#)), powers of entry (sections [171](#), [172](#), [173](#)), cost recovery for damage (sections [175](#), [176](#)) and power to request name and address ([section 178](#)).
- A person convicted of an offence against a bylaw is liable to a fine not exceeding \$20,000 under the LGA ([section 242](#)) (as reprinted on 26 March 2020).
- Statutory defenses to any offense under this Bylaw is provided in the LGA ([section 240](#)).
- Council has not set fines in this Bylaw at this time in the BCA ([section 16\(1\)\(i\)](#)).

Council can also use other methods as a service provider to encourage compliance, for example providing advice, information or warnings, or trespassing a person.

16 Removal of materials or things

- (1) Council may under [section 163](#) of the Local Government Act 2002, remove or alter any material or thing in breach of this Bylaw and may recover any costs of removal or alteration from the person who committed the breach.

Part 4 amended in accordance with Clause 2(2) and (3).

Part 4

Savings and transitional provisions

17 Existing resolutions, approvals and other decisions continue to apply

- (1) This clause applies to things resolved, made or approved under –
 - (a) Rodney District Council General Bylaw: 1998 Chapter 2 Cemeteries
 - (b) North Shore City Council [Part 10] Cemeteries and Crematorium Bylaw 2000;
 - (c) Auckland City Council Bylaw No. 7 Cemeteries 2008;
 - (d) Waitakere City Council Public Places Bylaw 2010 Part 4 [12] Cemeteries and Crematoria;

- (e) Waitakere City Council Urupa (Māori Burial Site) Bylaw 2010;
 - (f) Manukau City Council Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008;
 - (g) Papakura District Council Cemeteries Bylaw 2008;
 - (h) Franklin District Council Cemeteries Bylaw 2008.
- (2) Every resolution or other decision made continues to apply until replaced or revoked by council.
 - (3) Every approval granted that applied on 31 May 2021 continues to apply until the expiration date specified in that approval or until replaced or revoked by council.

Clause 11 replaced in accordance with Clause 2(2).

Clause 23 replaced in accordance with Clause 2(3).

18 Existing inquiries to be completed under this Bylaw

- (1) Any compliance or enforcement action by council under this Bylaw that was not completed prior to amendments in clause 2(2) and (3) coming into force will continue to be actioned under this Bylaw.

Clause 13 replaced in accordance with Clause 2(2).

Clause 24 replaced in accordance with Clause 2(3).

Part 5

General administrative matters

19 Title

- (1) This Bylaw is Te Kaunihera o Tāmaki Makaurau Te Ture ā-Rohe mo ngā Wāhi Tapu me ngā Whare Tahu Tupāpaku 2014 / the Auckland Council Cemeteries and Crematoria Bylaw 2014.

Clause 1 amended in accordance with Clause 2(2).

20 Commencement

- (1) This Bylaw comes into force on 1 November 2014.
- (2) Amendments to this Bylaw by resolution GB/2021/10 come into force on 01 March 2021.
- (3) Amendments to this Bylaw by resolution [TBC] come into force on [TBC].

Related information about amendments

- Council in February 2021 decided to amend the Bylaw to clarify wording, structure and related information notes to make the Bylaw easier to read. You can view the changes in Attachment B to Item 10 of the Auckland Council Governing Body meeting agenda dated 25 February 2021.
- Council decided in [TBC] to [TBC].

21 Application

- (1) This Bylaw applies to cemeteries and crematoria owned or operated by Auckland Council in Auckland.

Clause 3 amended in accordance with Clause 2(2) and (3).

22 Interpretation

- (1) In this Bylaw, unless the context otherwise requires, –

Adornment means any item, object, ornament, trinket, decoration, flower or wreath placed at a plot, to commemorate a person or thing.

Approval means an agreement, permit, licence or other form of permission granted under this Bylaw and includes all conditions to which the approval is subject.

Auckland has the meaning given by [section 4\(1\)](#) of the Local Government (Auckland Council) Act 2009.

Related information

The Local Government (Auckland Council) Act 2009 enabled the Local Government Commission to determine Auckland's boundaries in a map titled [LGC-Ak-R1](#). The boundaries were formally adopted by [Order in Council](#) on 15 March 2010, and came into effect on 1 November 2010.



Berm means a section of concrete at the head of a plot in a lawn cemetery area that marks plot row and number, where a monument may be placed.

Council means the Governing Body of the Auckland Council or any person delegated or authorised to act on its behalf.

Related information about who can make decisions

[TBC]

Decorated area means a designated area where permanent adornments are allowed on plots.

Disinterment means the uncovering and / or removal of any body, ashes or remains from a plot.

Exclusive Right of Burial or **Exclusive Right of Interment** means –

- (a) the ownership of a designated plot, granted by council in the form of a certificate or agreement; and
- (b) excludes transfer of title or land ownership.

Lawn cemetery means a grass lawn cemetery where no headstones project above the ground.

Mausoleum means an above-ground burial structure for the deposit of a body, remains or ashes in a specially sealed casket / coffin.

Modify in relation to a monument, vault or mausoeum means refurbish, re-inscript, remodel, or repair, and excludes cleaning that does not affect structural integrity.

Monument or memorial means a headstone, tombstone, plaque, panel, tablet, kerbing, enclosure, or other grave structure or feature.

Natural burial means a burial meeting council criteria for low environmental impact.

Plot means a specified area set aside for the burial of a body, ashes or remains.

Vault means an underground burial chamber.

Vegetation means any seed, plant, shrub or tree or the produce of any seed, hedge, plant, shrub or tree, whether dead or alive.

- (2) Unless the context requires another meaning, a term or expression defined in the [Burial and Cremation Act 1964](#), [Local Government Act 2002](#) or any relevant successive or secondary legislation and used in this Bylaw but not stated in (1) has the meaning given by that legislation.

Related information about terms and expressions in legislation

The Burial and Cremation Act 1964 (as reprinted on 23 December 2023) defines the terms [cemeteries and crematoria](#).

- (3) Related information and links to webpages do not form part of this Bylaw and may be inserted, changed or removed without any formality.
- (4) To avoid doubt, compliance with this Bylaw does not remove the need to comply with all other applicable Acts, regulations, bylaws and rules of law.

Clause 5 amended in accordance with Clause 2(2) and (3).

Related information, Bylaw history

Date	Description
1 November 2010	Made legacy bylaws about cemeteries and crematoria ¹ (Section 63 Local Government, with effect from 1 November 2010 (Auckland Transitional Provisions) Act 2010).
31 July 2014	Made the Auckland Council Cemeteries and Crematoria Bylaw 2014 and revoked legacy bylaws, with effect from 1 November 2014 (GB/2014/67).
25 February 2021	Amended the Auckland Council Cemeteries and Crematoria Bylaw 2014, with effect from 1 March 2021 (GB/2021/10)
DD Month YYYY	Amended the Auckland Council Cemeteries and Crematoria Bylaw 2014 and revoked Code, with effect from DD Month YYYY (GB/2025/##)

¹ Legacy bylaws made: Auckland City Council No. 7 Cemeteries Bylaw 2008, Franklin District Council Cemeteries Bylaw 2008, Chapter 4 (Cemeteries and Crematoria) of the Manukau City Consolidated Bylaw 2008, Part 10 (Cemeteries and Crematorium) of the North Shore City Council Bylaw 2000, Papakura District Council Cemeteries Bylaw 2008, Chapter 2 (Cemeteries) of the Rodney District Council General Bylaw 1998, Part 4 (Cemeteries and Crematoria) of the Waitakere City Council Public Places Bylaw 2010 and Waitakere City Council Urupa (Māori Burial Site) Bylaw 2010.

Related information, next bylaw review

This Bylaw must be reviewed by ## month 2034. If not reviewed by this date, the Bylaw will expire on ## month 2036.

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or visit **aucklandCouncil.govt.nz**

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Auckland Council 2014 Bylaw and Code of Practice about council cemeteries and crematoria

2024 Review Options Report

October 2024, Version 1.0



DRAFT

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Summary of the options analysis

The key recommendations from an options analysis in response to the review findings of the Bylaw and Code for council cemeteries and crematoria are to:

- amend the Bylaw, revoke the Code and rely on agreements and operational guidance
- consider a statement of proposal on the recommended option.

Recommendations from an options analysis

Option to amend the Bylaw, revoke the Code and rely on agreements and guidance is recommended

- For all topics, this option is the most appropriate way to minimise public safety risks, cemetery misuse, distress to families, and damage to property, heritage and the environment from the use of council cemeteries and crematoria.

This option is the most effective and efficient way to minimise the problem

- Provides a more reasonable, authoritative, and streamlined regulatory approach, by:
 - adding a bylaw approval framework that clarifies when and how council approval is required, for example for interment, cremation and monuments (headstones and plaques).
 - clarifying who must comply with an approval and any council directions, for example the approval holder, a person acting on behalf of the approval holder, and cemetery visitors.
 - moving rules from the Code to operational guidance (for example, on the types of approval conditions that may apply), and the Bylaw (for example approval framework, and general rules about adornments)
 - updating the bylaw structure, definitions and wording for clarity.
- Reflects current operational practice and best practice bylaw drafting standards;
- Is authorised by statute, does not conflict with other New Zealand legislation, is reasonable and is not inconsistent with the New Zealand Bill of Rights Act 1990;
- Improves administration by clarifying delegations to enforce the Bylaw.

The recommended next step is to consider a statement of proposal

- This sets out a proposal on the recommended option to amend the Bylaw and revoke the Code.

1. Introduction

1.1 This report responds to the cemetery bylaw and code review findings

This report analyses options in response to the [2024 Review Findings Report: Auckland Council Cemeteries and Crematoria Bylaw and Code 2014](#) (Findings Report) (item 8).

The scope of this report is limited to the matters raised in the Findings Report.

1.2 This report completes a statutory review of the Bylaw

This report identifies that the findings in the Findings Report meet statutory bylaw review requirements under the Local Government Act 2002 (s155).

For example, the findings determine whether a bylaw is still the most appropriate way of addressing the problem, whether the current Bylaw (and Code) are the most appropriate form of bylaw and if they give rise to any implications under the New Zealand Bill of Rights Act 1990.

Completion of the statutory bylaw review resets the next statutory bylaw review deadline to ## month 2034.

1.3 Statutory options and criteria were used to analyse options

This report was prepared using options and criteria that meet council's statutory requirements under the Local Government Act 2002 (LGA).¹ For example:

- council can decide to confirm, amend, replace or revoke any part or all of the Bylaw or Code
- council must identify and assess reasonably practicable options in terms of advantages, disadvantages, effectiveness, efficiency and validity in relation to the desired objective.

1.4 The Findings Report informs the analysis

Staff used the research, engagement and findings in the Findings Report and additional feedback from council's Cemetery Services staff to inform the analysis.

¹ **Relevant statutory requirements** include for example, sections 14, 77 and 155 of the Local Government Act 2002. Bylaws (like this Bylaw) made under the Burial and Cremation Act 1964 are subject to the same statutory review requirements under section 16(2) of that Act.

2. About the Findings Report

2.1 The Findings Report completed a review of council’s cemeteries and crematoria bylaw and code

The Findings report enabled the Auckland Council Regulatory and Community Safety Committee (the committee) to complete a review of [Te Ture ā-Rohe mo ngā Wāhi Tapu me ngā Whare Tahu Tupāpaku | Cemeteries and Crematoria Bylaw 2014 \(Bylaw\)](#) and [Arataki Tikanga mo ngā Wāhi Tapu me ngā Whare Tahu Tupāpaku | Cemeteries and Crematoria Code of Practice 2014 \(Code\)](#).

The committee on 2 July 2024 ([Item 8, RSCCC/2024/46](#)):

- endorsed the findings in the Findings Report
- approved the start of a statutory review of the Bylaw
- requested a report in response to the findings that completes a statutory bylaw review, develops options for improvements, and includes a proposal on the preferred option.

This enables use of the findings to help the committee consider statutory options in this report to improve the whole regulatory framework, including whether to confirm, amend, replace or revoke the Bylaw or Code.

The following sections provide an overview of the [Findings Report](#).

2.2 The Bylaw and Code help to manage council cemeteries and crematoria

The Bylaw and Code respond to the risk of high-impact problems at council cemeteries and crematoria, including public safety risks, cemetery misuse, obstruction, distress to families, and damage to property, heritage and the environment. For example:

- flammable items in a cremator can result in costly cremator damage
- uncontrolled adornments on plots obstruct maintenance and other burials
- headstones of poor durability or installation can cause families distress and risk injury.

The Bylaw’s main function is to set a framework enabling council to make detailed rules in a separate code for activities at council cemeteries and crematoria.

The Code in effect requires council approval for certain activities and sets general rules (see diagram).

The Bylaw and Code form part of a wider regulatory and strategic framework that includes council cemetery management powers and duties under the Burial and Cremation Act 1964.



Approval required and additional rules apply	
Interment	Notification to council, location, time, grave digging and backfilling, natural burial, number of burials in a plot
Cremation	Notification to council, prohibited items, opening or viewing the casket or cremation, ash collection
Ash scattering	
Memorial installation and removal	Construction, approved installers, maintenance
Vault and mausoleum installation	Construction, maintenance
Vegetation planting	
General rules apply	
Exclusive Right of Burial	Pre-purchase, 60-year term
Adornments	Time restriction, relocation, removal
Disinterment	Legislative requirements, attendance

2.4 Elected members set Code rules which are administered by council staff

The Auckland Council Governing Body has delegated authority to:

- make, amend and revoke the Code to the Regulatory and Community Safety Committee
- administer the Bylaw and Code to staff (through the Chief Executive) and Waikumete Urupā Komiti.²

In practice, implementation of the Bylaw and Code involves:

- administration by council Cemetery Services staff (and Aotea Great Barrier Island service centre staff on the island). The Waikumete Urupā Komiti have an advisory (not operational) role in relation to Te Urupā o Waikumete (urupā at Waikumete Cemetery)
- agreements and operational guidance that support administration of council approvals and supplement the Code with additional, clarified, and duplicate rules (for example, memorial sizes)
- alignment with burial and cremation legislation, and flexible implementation (for example, to enable council to accommodate religious and cultural burial or cremation requirements)
- enforcement using an educational approach to compliance, with no use of Bylaw enforcement powers and penalties (prosecution) but use of some Burial and Cremation Act 1964 enforcement powers (to relocate and remove non-compliant adornments and lay down insecure memorial headstones).

2.5 Key review findings identified that a bylaw is needed but could be improved

The review applied statutory bylaw review requirements under the Local Government Act 2002 to the Bylaw (as required by that Act) and the Code (as best practice as no specific legislative review requirements apply).

The review found that the Bylaw is needed, but the Bylaw and Code could be improved ([RSCCC/2024/46](#)).

The review analysed six key questions to comply with statutory review requirements. The table below summarises the key findings.

Six key questions	Key findings
Is there still a problem and is the problem the same?	<ul style="list-style-type: none"> ✓ Yes. Problems remain similar to in 2019 (the first bylaw review) and are a concern to the operational management of council cemeteries, but data is limited. • Problems continue to be public safety risks, cemetery misuse, distress to families, obstruction, and damage to property, heritage and the environment from the use of council cemeteries and crematoria by the public. • Problems can result from improper interment; cremation; disinterment; ash scattering; vegetation planting; design, construction, installation, modification, maintenance, or removal of built structures; and uncontrolled burial plot ownership and adornment use. • All problems are infrequent and can have high potential impact, aside from adornment problems which are frequent and also have high impact.
Are council's desired objectives and outcomes the same?	<ul style="list-style-type: none"> ✓ Yes. Council's objectives and outcomes are similar to in 2019 (the first bylaw review). • The overall objective is to minimise public safety risks, cemetery misuse, distress to families, obstruction, and damage to property, heritage and the environment from the use of council cemeteries and crematoria by the public. • The overall outcome sought is that Aucklanders have access to cemetery and crematoria services that meet their social, cultural, and physical needs.

² A Wāhi Tapu Māori Komiti (urupā committee) with a role for the Wāhi Tapu Māori Area (or designated urupā area), Te Urupā o Waikumete, at Waikumete Cemetery in partnership with council.

<p>Have the Bylaw and Code helped to achieve the desired objectives and outcomes?</p>	<ul style="list-style-type: none"> ✓ Yes. The Bylaw and Code have helped to achieve desired objectives and outcomes, with limitations. • They are used to help staff manage council cemeteries and crematoria and encourage voluntary compliance (for example to approve interment, cremation and built structures). • Compliance appears high (there remain low recorded incidents and complaints about the problems they seek to manage compared to total services, aside from adornments which continue to be a frequent problem). • The Bylaw and Code fill a regulatory gap as cemetery management powers in the Burial and Cremation Act 1964 can be unclear, leave gaps, and have uncertain application for matters currently addressed in practice. • However, there are challenges to effectiveness, including: <ul style="list-style-type: none"> ○ agreements and operational guidance supplement the Code with additional, clarified and duplicate rules which reduces certainty ○ 'face-value' reliance that external third parties comply with the Code (e.g. that the funeral director has removed inappropriate items from a casket prior to cremation) ○ inconsistent approaches (e.g. permanent adornments on plots are permitted in certain areas) ○ no bylaw enforcement powers and penalties are used. Burial and Cremation Act 1964 enforcement powers are used in relation to adornments and memorials.
<p>Is a bylaw still the best way to address the problem (no better alternatives)?</p>	<ul style="list-style-type: none"> ✓ Yes. There are no feasible alternatives to a bylaw to address the problems, aside from the Litter Act 1979 to address illegal dumping of adornments around cemeteries. • Alternatives are less effective than a bylaw as they lack clear powers to address all matters currently addressed by the Bylaw (and Code) or in practice; are limited to effects rather than direct regulation of behaviour; or for some issues could be an unjustified response to the level of harm or pose reputational risks to council.
<p>Do the Bylaw and Code comply with legislation?</p>	<ul style="list-style-type: none"> ✓ Yes. The Bylaw and Code: <ul style="list-style-type: none"> • are authorised under the Local Government Act 2002 and Burial and Cremation Act 1964 • do not conflict with any other New Zealand legislation (are not repugnant) and are reasonable • have justified implications for rights and freedoms under the New Zealand Bill of Rights Act 1990.
<p>Are the Bylaw and Code 'fit for purpose' (no change required)?</p>	<ul style="list-style-type: none"> ✗ No. Improvements should be considered, for example to: <ul style="list-style-type: none"> • clarify when an approval from council is required and how council makes the decision • ensure rules reflect current practice (e.g. to update 14-day adornment time restriction following interment to 28 days) • clarify delegations for bylaw administration (for example to remove inconsistencies).

3. Options assessment

Summary

- Two reasonably practicable options have been identified (Amend Bylaw and Code, or Amend Bylaw, revoke Code and rely on agreements and operational guidance).
- Statutory criteria were used to assess each option for each topic.
- An analysis of the options against criteria recommends for each topic amending the Bylaw, revoking (replacing) the Code, and relying on agreements and operational guidance.

3.1 Two reasonably practicable options have been identified

Of the six options to respond to each topic in the Findings Report, Option 2B (Amend Bylaw and Code) and Option 2C (Amend Bylaw, revoke Code and rely on agreements and operational guidance) are the most reasonably practicable.

The table below summarises the six options, which include statutory options to retain, amend, replace and revoke the Bylaw and / or Code.

Option	Is the option reasonably practicable?
Option 1 (Retain) Confirm current Bylaw and Code (status quo)	✘ No. Would not address the findings that the Bylaw and Code should be improved.
Option 2A (Amend) Confirm Bylaw, amend Code	✘ No. Would not address the findings that the Bylaw and Code should be improved.
Option 2B (Amend) Amend Bylaw and Code	✓ Yes. Addresses improvements identified in the findings report to provide a more reasonable and authoritative approach, better reflect current operational practice, and align with regulatory best practice drafting standards.
Option 2C (Amend) Amend Bylaw, revoke Code and rely on agreements and operational guidance Recommended	✓ Yes. Addresses improvements identified in the findings report to provide a more reasonable and authoritative approach, better reflect current operational practice, and align with regulatory best practice drafting standards.
Option 3 (Replace) Replace Bylaw and / or Code	✘ No. Would have the same effect as (and be more accurately described as) Options 2A – 2C.
Option 4 (Revoke) Revoke Bylaw and Code and rely on other regulatory powers.	✘ No. Would not address the findings that a bylaw is still needed.

3.2 Statutory criteria were used to assess each option for each topic

The table below summarises the statutory criteria developed to enable a comparative assessment of the two options for each topic, that meets council's statutory requirements.

Criterion	Description
Effectiveness	<ul style="list-style-type: none"> • How effectively the option achieves council's desired objective: to minimise public safety risks, cemetery misuse, distress to families, obstruction, and damage to property, heritage and the environment from the use of council cemeteries and crematoria by the public.
Efficiency	<ul style="list-style-type: none"> • How efficiently the option minimises the problem described in the Effectiveness criteria above.
Validity	Whether the option: <ul style="list-style-type: none"> • is authorised by statute (for example, is authorised under the Local Government Act 2002 and the Burial and Cremation Act 1964)

	<ul style="list-style-type: none"> does not conflict with other New Zealand legislation (is not repugnant) and is reasonable gives rise to any implications under, or is inconsistent with, the New Zealand Bill of Rights Act 1990.
Risks	Whether there are any risks and mitigations associated with the option.

3.3 The recommended option for all topics is to amend the Bylaw, revoke the Code and rely on agreements and operational guidance

Of the two reasonably practicable options, Option 2C (Amend Bylaw, revoke Code and rely on agreements and operational guidance) is the recommended option for all topics.

Taking this approach addresses the improvements identified in the findings report to provide a more reasonable, authoritative and streamlined regulatory approach, by:

- adding a bylaw approval framework that clarifies when and how council approval is required, for example for interment, cremation and monuments (headstones and plaques).
- clarifying who must comply with an approval and any council directions, for example the approval holder, a person acting on behalf of the approval holder, and cemetery visitors.
- moving rules from the Code to operational guidance (for example, on the types of approval conditions that may apply), and the Bylaw (for example approval framework, and general rules about adornments)
- updating the bylaw structure, definitions and wording for clarity.

The table below summarises the options assessment in Appendix 1 for each topic.

Topic	Effectiveness	Efficiency	Validity
Interment (Topic 1)			
<ul style="list-style-type: none"> Option 2B (Amend Bylaw and Code) Option 2C (Amend Bylaw, revoke Code and rely on agreements and operational guidance) (recommended) 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✓ ✓
Cremation (Topic 2)			
<ul style="list-style-type: none"> Option 2B (Amend Bylaw and Code) Option 2C (Amend Bylaw, revoke Code and rely on agreements and operational guidance) (recommended) 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✓ ✓
Built structures and vegetation (Topic 3)			
<ul style="list-style-type: none"> Option 2B (Amend Bylaw and Code) Option 2C (Amend Bylaw, revoke Code and rely on agreements and operational guidance) (recommended) 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✓ ✓
Adornments (Topic 4)			
<ul style="list-style-type: none"> Option 2B (Amend Bylaw and Code) Option 2C (Amend Bylaw, revoke Code and rely on agreements and operational guidance) (recommended) 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✓ ✓
Disinterment (Topic 5)			
<ul style="list-style-type: none"> Option 2B (Amend Bylaw and Code) Option 2C (Amend Bylaw, revoke Code and rely on agreements and operational guidance) (recommended) 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✘ ✓ 	<ul style="list-style-type: none"> ✓ ✓

Note: The ticks “✓” and crosses “✘” against each criterion is illustrative of the relative achievement against each criterion for each topic. The full assessment of each option is included in Appendix 1.

Memorandum

2 October 2024

To: Rodney Local Board

Subject: Proposed activation schedule for the Activation of Parks, Places and Open Spaces Programme 2024/2025 financial year

From: Sanjeev Karan – Activation Team Manager

Contact information: sanjeev.karan@aucklandcouncil.govt.nz or geraldine.wilson@aucklandcouncil.govt.nz

Purpose

1. To seek feedback on the proposed activation programme schedule for 2024/2025 financial year (project ID 4396).

Summary

2. The Rodney Local Board approved the activation of parks, places and open spaces programme as part of their 2024/2025 Customer and Community Services Work Programme (project ID 4396).
3. The local board has allocated \$50,000 from their Locally Driven Initiative (LDI) operational budget towards the project. The intention of the programme is to deliver and coordinate a range of 'free to attend' activities and events that support the local community to be physically active. This is done through the activation programme or other locally focused community or partner organisations and initiatives.
4. Staff have prepared a draft schedule of the activation programme which is a combination of both generic and specialised activation activities (Attachment A).
5. It is requested that the local board provide feedback on the attached draft activation programme.
6. In particular, staff seek suggestions on locations in a new local board area for Out and About to ensure that there is an equal spread of activities across the vast local board area.
7. After receiving feedback from the local board, staff will update the draft activation programme for the 2024/2025 financial year (if required), before the delivery commences on 27 October 2024.

Context

8. As a part of the Rodney Local Board's 2024/2025 Customer and Community Services Work Programme, the local board approved a project to activate parks, places and open spaces (project ID 4396).
9. The local board has allocated \$50,000 from their Locally Driven Initiative (LDI) operational budget for the project. The project enables and coordinates a range of 'free to attend' activities and events that support the local community to be physically active. This is done through either the Out and About programme or other locally focused community or partner organisations and initiatives.

10. The activation of parks, places and open spaces programme will be delivered through a combination of both generic and specialised activation events.
11. The activation programme will deliver on the following outcomes of the Rodney Local Board Plan 2023:
 - Our Community: Our community facilities, libraries and parks are great places to connect, play and learn.
12. The activation programme will also deliver on activity benefits outlined in the local board's work programme for the project as below:
 - more Aucklanders living healthy, active lives through play, active recreation and sport.
 - more Aucklanders connecting to nature.
 - more Aucklanders connecting to our unique Māori identity.

Discussion

13. Staff have prepared a draft schedule of the activation programme for the 2024/2025 financial year.
14. An outline of the proposed activation events to be delivered as part of the project in the 2024/2025 financial year are noted in Attachment A of the memo.
15. Staff seek feedback on this programme, in particular, suggestions on locations in a new local board area for Out and About to ensure that there is an equal spread of activities across the vast local board area.
16. The draft activation programme has 39 activation activities confirmed for delivery from 27 October 2024 to 15 April 2025, at this stage. Ninety-five per cent of the project budget will be allocated to these activities.
17. The remaining budget of \$2,431 will be allocated by 30 June 2025 to delivery partners that offer activations that have seen high attendance numbers and have achieved high participant satisfaction levels.

Marketing and promotion for the proposed activations

18. Participant survey data indicates that online advertising such as Facebook and Eventbrite continue to be the main source of information for attendees. Recent changes to Facebook and Instagram's algorithm, prioritise dynamic videos and reels over static images.
19. In the 2024/2025 financial year, delivery partners will be required to take short action videos of each activation activity. These will be used as a marketing and promotional tool. The videos will help increase and maintain programme engagement and attendance numbers at activation events.
20. Schools in the local board area will be approached through regional sports trusts to support marketing and promotion of the activation programme.
21. Individual local board schedules will appear on the Auckland Leisure Network website (<https://aucklandleisure.co.nz/out-about-auckland>).
22. The community can download the whole activation programme for their own local board from the Auckland Leisure Network website. The website is updated regularly to account for any cancelled or rescheduled activation activities.

Next steps

23. The local board provides feedback on the draft activation programme and schedule of proposed events.

24. Staff will use this feedback to update and refine the draft activation programme for the 2024/2025 financial year, before commencing marketing and promotion.
25. Progress updates on the delivery of the activation programme will be provided to the local board as part of the quarterly reports. An annual summary of the entire activation programme for the 2024/2025 financial year will be provided to the local board as part of the quarter one update in July/August 2025.

Attachments

- Attachment A: Rodney Local Board draft activation programme schedule for 2024/2025 financial year

Attachment A: Rodney Local Board draft activation programme schedule for the 2024/2025 financial year

**Staff seek feedback on any TBC locations from local board members on any local parks/areas they would like activated so there is an even spread of activities across the local board area.*

Date	Activation	Location	Start	End	Delivered By
Sunday, 27 October 2024	Flying Fun in the Park_Kite Day	<i>TBC – medium sized flat park</i>	10:00 AM	12:00 PM	Community Leisure Management
Sunday, 3 November 2024	On Ya Wheels Treasure Hunt	<i>TBC – Bike activation, Path Friendly location needed</i>	10:00 AM	12:00 PM	Community leisure Management
Sunday, 3 November 2024	Kiwi Bubble Soccer	Kaipatiki Reserve Parakai	2:00 PM	4:00PM	Kiwi Bubble Soccer
Saturday, 16 November 2024	Girls Skate NZ Skateboard Clinic	Wellsford Skatepark	2:00PM	4:00PM	Girls Skate NZ
Saturday, 23 November 2024	Girls Skate NZ Skateboard Clinic	Wellsford Skatepark	2:00PM	4:00PM	Girls Skate NZ
Saturday, 23 November 2024	Adventurous Nature Play	<i>TBC – Nature setting location preferred</i>	9:00AM	1:00PM	Craft Lab and Barefooted NZ
Saturday, 23 November 2024	Wild Streets Festival of Play	<i>TBC - medium sized flat park</i>	10:00 AM	2:00PM	Open Fort
Saturday, 30 November 2024	Girls Skate NZ Skateboard Clinic	Wellsford Skatepark	2:00PM	4:00PM	Girls Skate NZ
Saturday, 30 November 2024	Adventurous Nature Play	<i>TBC - Nature setting location preferred</i>	9:00AM	1:00 PM	Craft Lab and Barefooted NZ
Saturday, 7 December 2024	Kiwi Bubble Soccer	Puhoi Pioneers Memorial Park	4:00PM	6:00 PM	Kiwi Bubble Soccer
Saturday, 7 December 2024	Hungerball	Puhoi Pioneers Memorial Park	3:00PM	6:00 PM	Hungerball New Zealand
Sunday, 8 December 2024	Ako Hoe Waka	<i>TBC – Beach with sand access</i>	11:00 AM	3:00 PM	Mātātoa Time 2 Train
Sunday, 8 December 2024	Junk Play	<i>TBC - medium sized flat park</i>	10:00 AM	2:00 PM	Conscious Kids
Sunday, 15 December 2024	Circus in the Park	Rautawhiri Park	2:00PM	4:00 PM	Circability

Sunday, 5 January 2025	Ako Hoe Waka	<i>TBC - Beach with sand access</i>	11:00 AM	3:00 PM	Mātātoa Time 2 Train
Monday, 6 January 2025	Ako Hoe Waka	<i>TBC - Beach with sand access</i>	12:00 PM	4:00 PM	Mātātoa Time 2 Train
Tuesday, 7 January 2025	Wacky Wheels	<i>TBC – Path friendly park</i>	3:00 PM	5:00 PM	Community Leisure Management
Thursday, 9 January 2025	Kayaking	Snells / Sullivans Beach	1:30 PM	5:30 PM	Outdoor Experience
Sunday, 19 January 2025	Wild Streets Festival of Play	<i>TBC - medium sized flat park</i>	10:00 AM	2:00 PM	Open Fort
Monday, 20 January 2025	Kayaking	Snells / Sullivans Beach	10:30 AM	2:30 AM	Outdoor Experience
Monday, 20 January 2025	Pop Up Obstacle Course	<i>TBC – Large sized flat park</i>	10:00 AM	1:00 PM	Community Leisure Management
Tuesday, 21 January 2025	Wacky Wheels	<i>TBC– Path friendly park</i>	3:00 PM	5:00 PM	Community leisure Management
Wednesday, 22 January 2025	Kayaking	Algies Bay	11:30 AM	3:30 PM	Outdoor Experience
Thursday, 23 January 2025	On Ya Wheels Treasure Hunt	<i>TBC – Path friendly park</i>	1:00 PM	3:00 PM	Community Leisure Management
Saturday, 1 February 2025	Stand Up Paddle Boarding	<i>TBC – Beach with sand access</i>	10:00 AM	2:00 PM	Sir Peter Blake Marine Ed & Rec Centre
Saturday, 1 February 2025	Kayaking	<i>TBC – Beach with sand access</i>	10:00 AM	2:00 PM	Sir Peter Blake Marine Ed & Rec Centre
Sunday, 9 February 2025	Kiwi Bubble Soccer	Shoemith Reserve	10:00 AM	12:00 PM	Kiwi Bubble Soccer
Sunday, 9 February 2025	Hungerball	Shoemith Reserve	10:00 AM	1:00 PM	Hungerball New Zealand
Sunday, 9 February 2025	Adventurous Nature Play	<i>TBC – Nature setting park</i>	9:00 AM	1:00 PM	Craft Lab and Barefooted NZ
Saturday, 15 February 2025	Stand Up Paddle Boarding	<i>TBC - Beach with sand access</i>	10:00 AM	2:00 PM	Sir Peter Blake Marine Ed & Rec Centre
Saturday, 15 February 2025	Kayaking	<i>TBC - Beach with sand access</i>	10:00 AM	2:00 PM	Sir Peter Blake Marine Ed & Rec Centre
Saturday, 15 February 2025	Girls Skate NZ Skateboard Clinic	Snells Beach Skatepark	2:00:PM	4:00 PM	Girls Skate NZ

Saturday, 22 February 2025	Girls Skate NZ Skateboard Clinic	Snells Beach Skatepark	2:00 PM	4:00 PM	Girls Skate NZ
Saturday, 1 March 2025	Hungerball	Riverhead War Memorial Park	10:00 AM	1:00 PM	Hungerball New Zealand
Saturday, 1 March 2025	Girls Skate NZ Skateboard Clinic	Snells Beach Skatepark	2:00 PM	4:00 PM	Girls Skate NZ
Sunday, 2 March 2025	Circus in the Park	Rautawhiri Park	2:00 PM	4:00 PM	Circability
Sunday, 2 March 2025	Junk Play	<i>TBC – medium sized flat park</i>	9:00 AM	1:00 PM	Conscious Kids
Monday, 14 April 2025	Pop Up Obstacle Course	<i>TBC – Large sized flat park</i>	10:00 AM	1:00 PM	Community Leisure Management
Tuesday, 15 April 2025	Flying Fun in the Park_Kite Day	<i>TBC – medium sized flat park</i>	1:00 PM	3:00 PM	Community Leisure Management

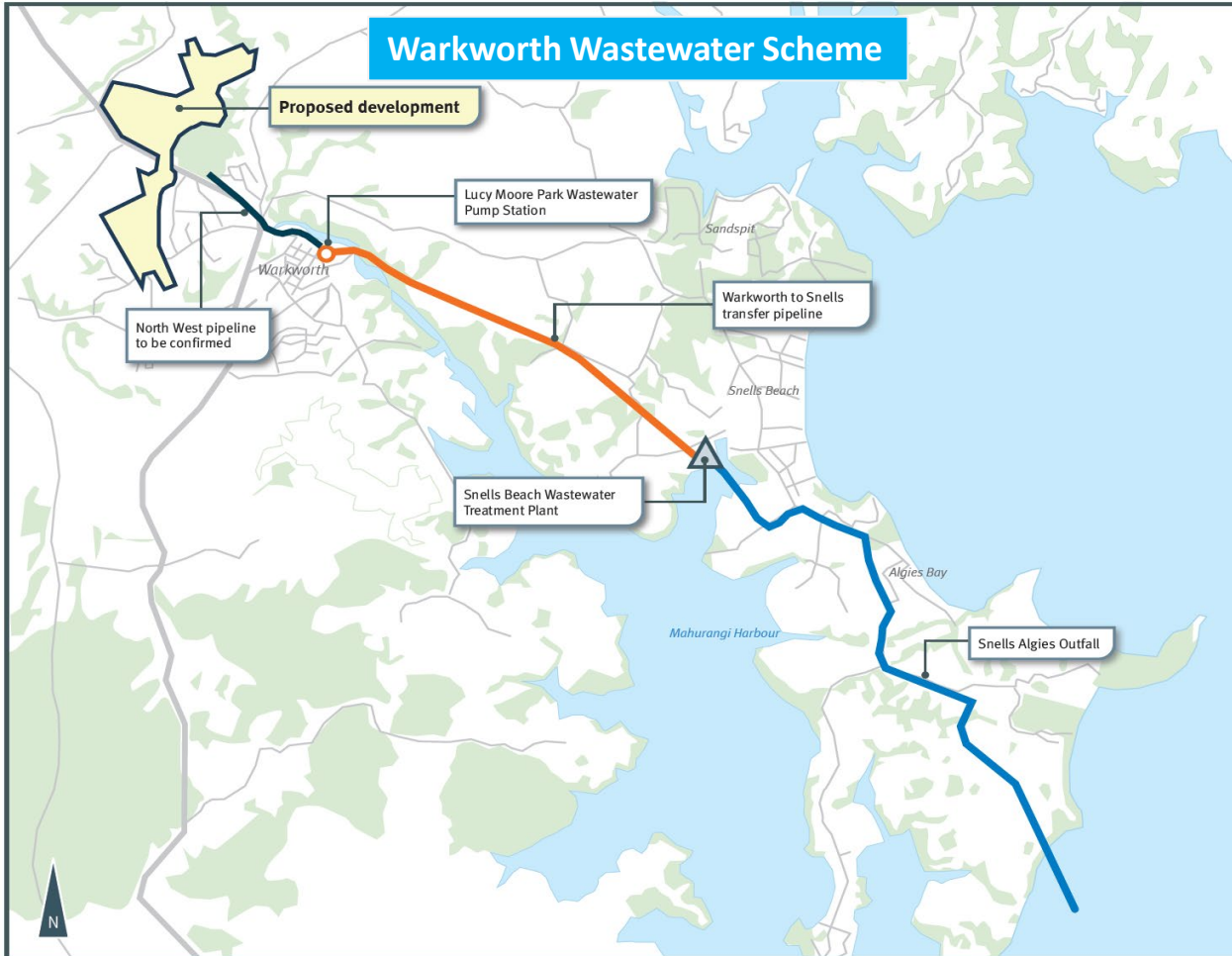
Warkworth Growth Servicing (Wastewater)

Rodney Local Board Workshop, Oct 2024

Agenda

- Project Background
- Northern Branch Sewer
 - Proposed Alternative Construction Laydown Area
 - Proposed Full Road Closure TTM on Great North Road
- Southern Branch Sewer
 - Engagement with One Mahurangi on pipe route selection

Project Background



Northern Branch Sewer Construction Laydown Area

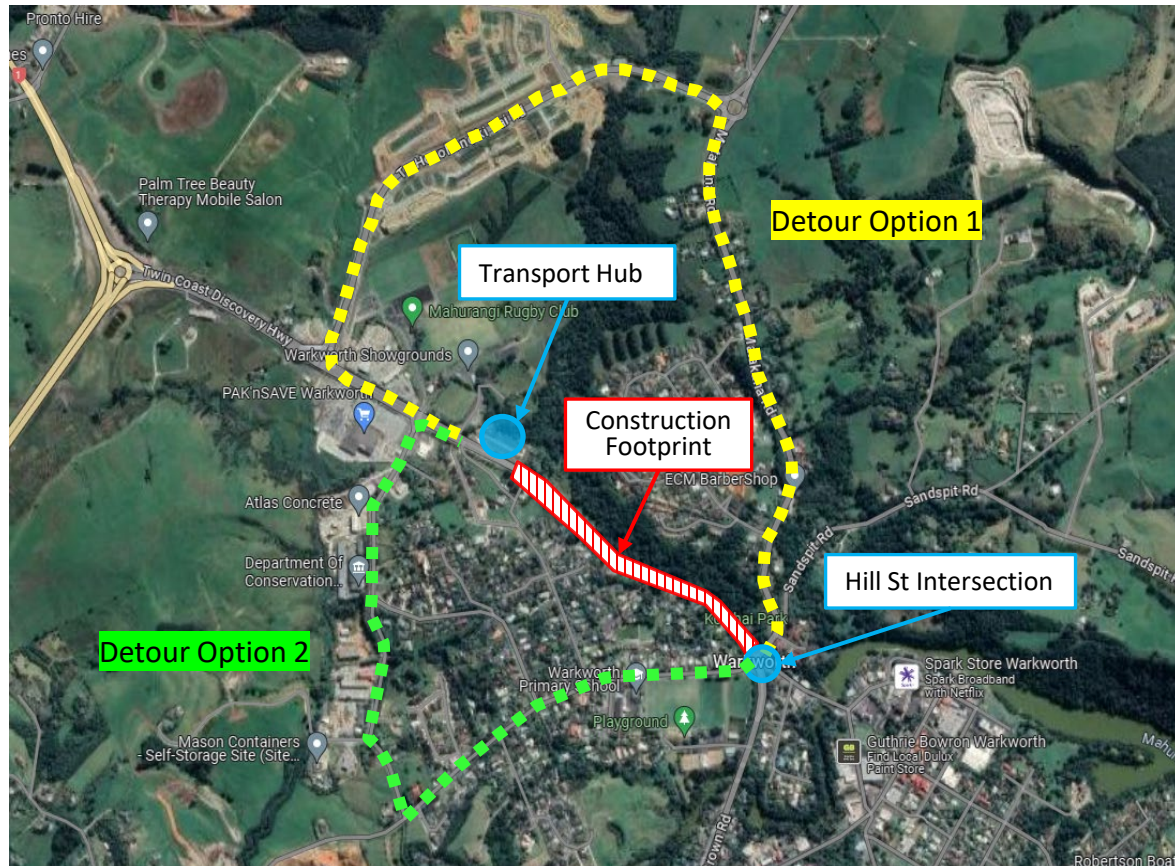


Northern Branch Sewer Construction Laydown Area



Northern Branch Sewer

Temporarily Traffic Management for Construction

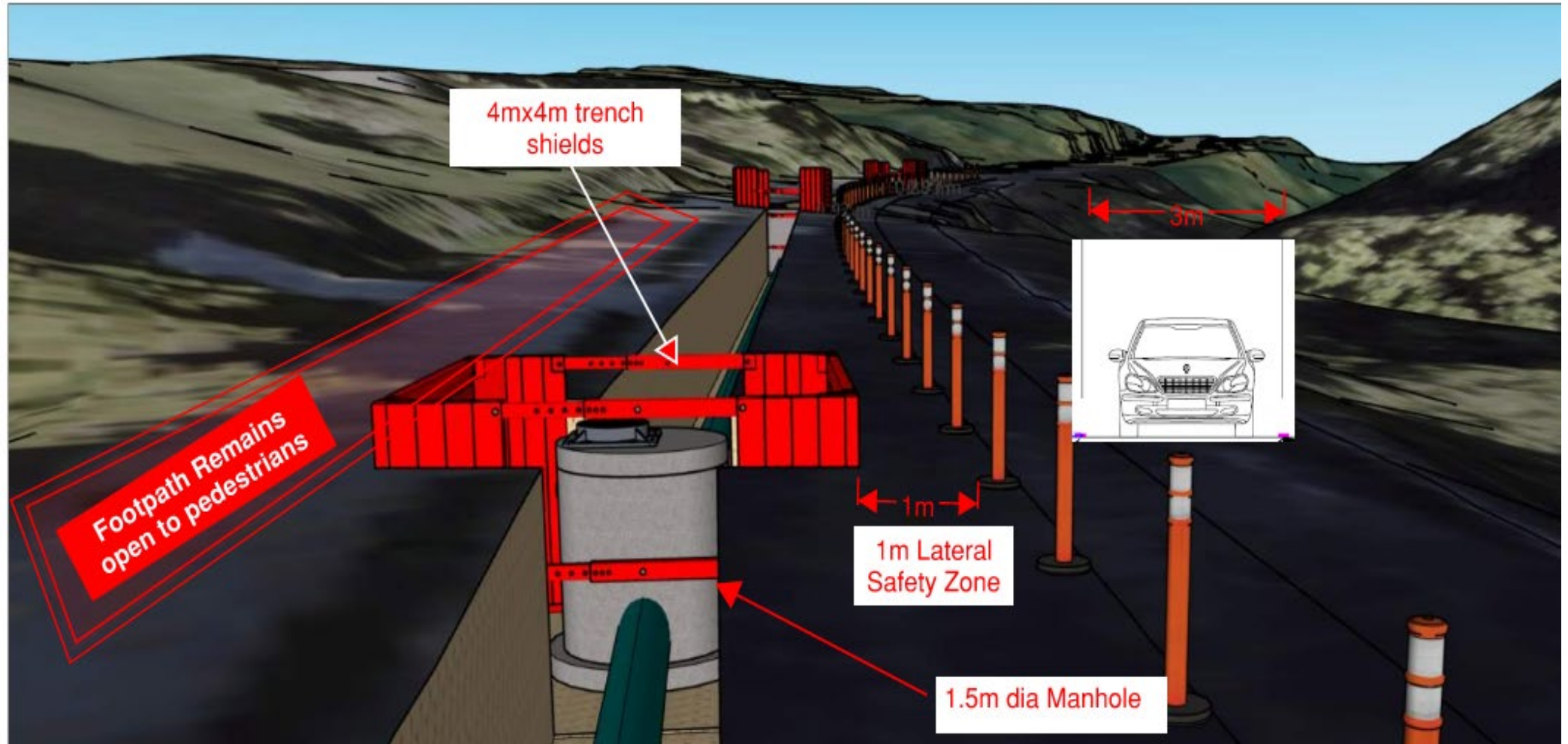


	Option 1 Full road closure	Option 2 One lane open
Duration	8 Months for construction 5 months of trenching & manholes	13 months for construction 9.7 Months for trenching & manholes
Traffic Impact	<ul style="list-style-type: none"> Additional 2-3 minutes travel time. Additional 1-2 km travel distance. 	<ul style="list-style-type: none"> Additional waiting time behind the Stop-Go traffic control. Or one-directional traffic on the Southbound lane (Northbound closed).
Advantages	<ul style="list-style-type: none"> Shortest construction duration Lowest cost Less safety risk to the construction crew and the public (no live traffic) Residents' access is available within the closure section. The footpath on the Northbound remains open. Multiple detour options 	<ul style="list-style-type: none"> Less detour to public traffic Bus line is not impacted
Disadvantages	<ul style="list-style-type: none"> Detour for public traffic Impact on the bus line 	<ul style="list-style-type: none"> Much longer construction duration Low productivity, higher cost Much higher safety risk to the construction crew and the public Traffic backup due to one lane closed Night work required Encroachment into footpath, the footpath needs to be closed



Northern Branch Sewer

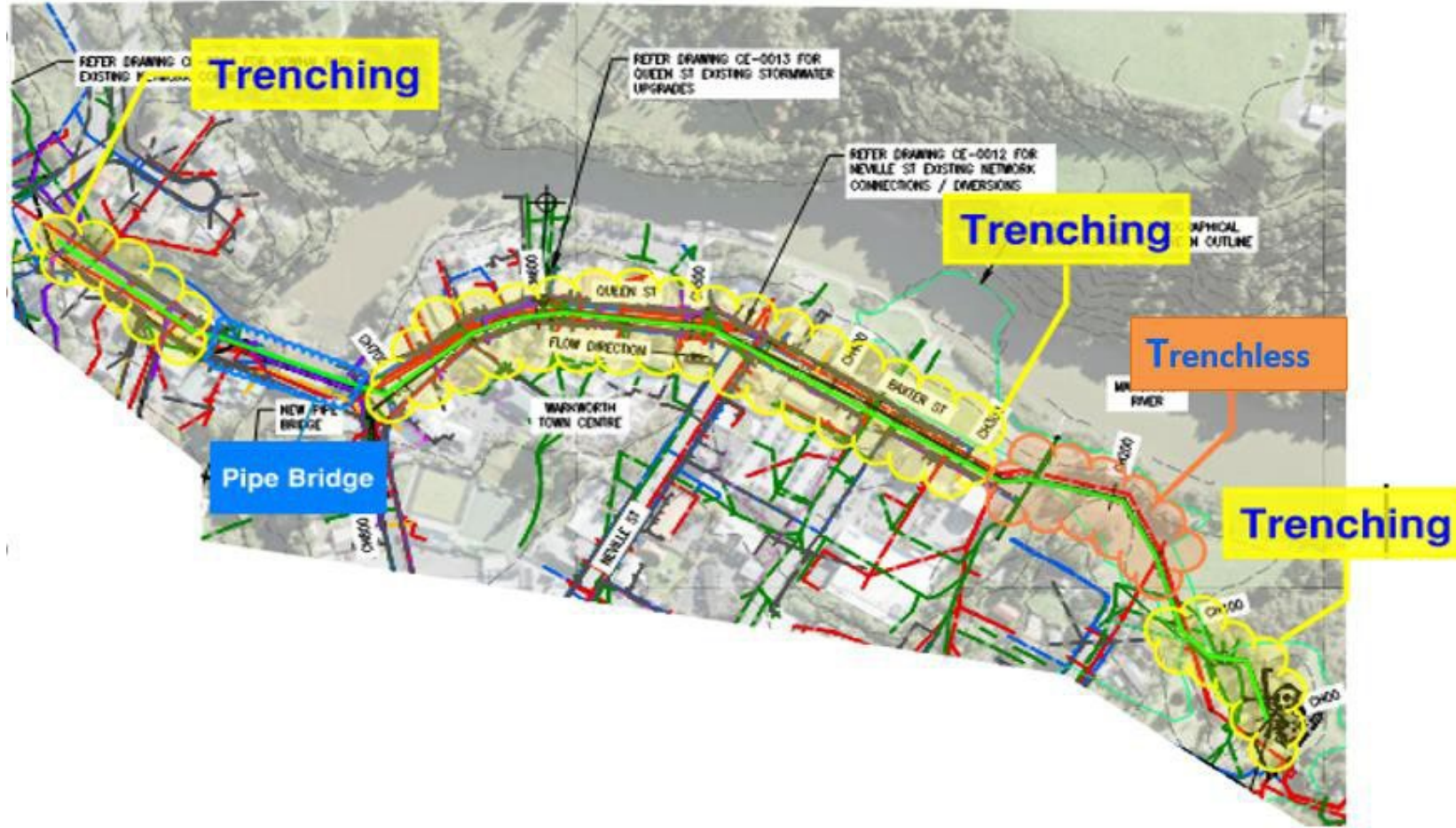
Temporarily Traffic Management for Construction



Agenda

- Southern Branch Sewer
 - Engagement with One Mahurangi on pipe route selection

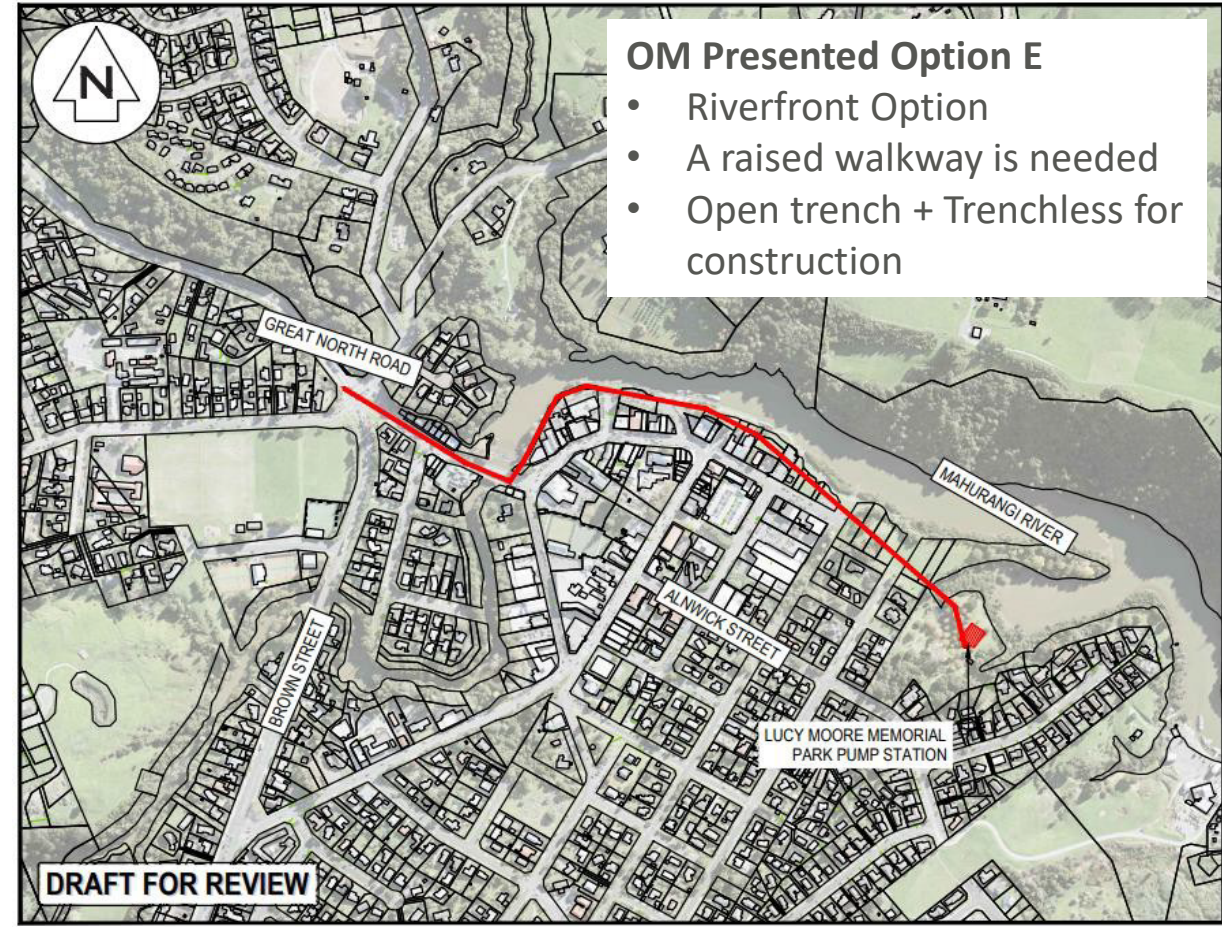
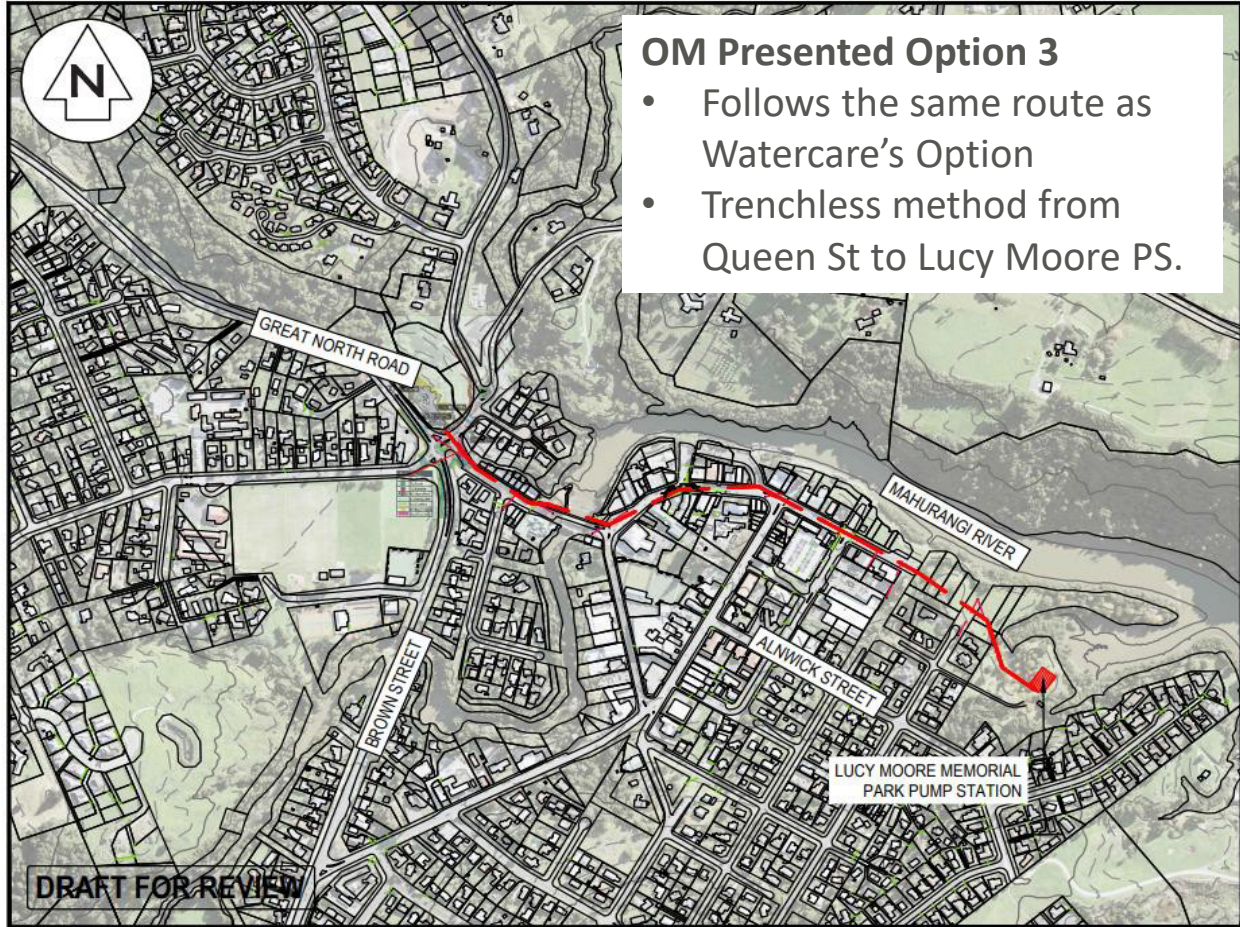
Southern Branch Sewer Engagement with One Mahurangi



Watercare Presented Option

- Elizabeth Street, Queen Street, and Baxter Street
- Combination of open trench and trenchless methods.

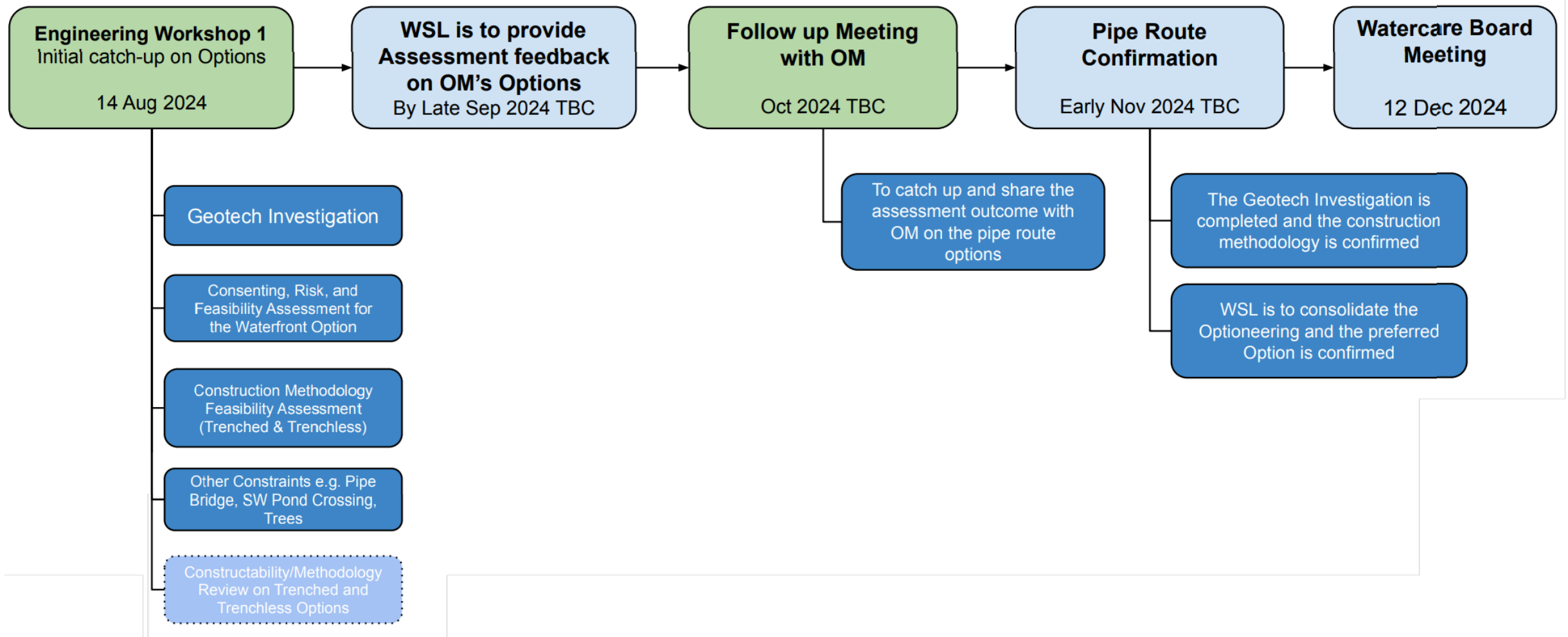
Southern Branch Sewer Engagement with One Mahurangi



Southern Branch Sewer Engagement with One Mahurangi



Southern Branch Sewer Engagement with One Mahurangi



Thank you

Any questions?